

This Document is the Preliminary working Draft. Procuring Entity can use this draft for their Tender preparation. During preparation of Tender, if any problem/ confusion arises, PE's are requested to contact with BPPA for further clarifications.



**GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH**

**Standard Tender Document (National)**

**For Procurement of Lab Equipment for the Department of  
BGE at MBSTU under the Revenue Budget  
[Open Tendering Method]**

**(For value up to BDT 50 Lac)**

**Bangladesh Public Procurement Authority  
Implementation Monitoring and Evaluation Division  
Ministry of Planning**

## **Guidance Notes on the Use of The Standard Tender Document (PG2)**

These guidance notes have been prepared by the BPPA to assist a Procuring Entity in the preparation of Tender Document, using the Standard Tender Document (STD), for the procurement of Goods and related services having estimated cost up to **BDT 50 Lac**. The STD are prepared in consistent with the Public Procurement Act 2006 and the Public Procurement Rule 2025 (PPR 2025), issued to supplement the ACT and Bangladesh Government Procurement (GP) Guidelines. The Procuring Entity should also refer to the Public Procurement Act 2006 (Act No 24 of 2006) along with all the amendments, especially Ordinance to further amend of PPA 2006 and the Public Procurement Rules 2025 (PPR2025), issued to supplement the ACT, available on BPPA's website [www.bppa.gov.bd](http://www.bppa.gov.bd). All concerned are advised to refer to the aforementioned Act and Rules while participating in any Tendering process.

The use of STD (PG2) applies when a Purchaser (the Procuring Entity) wishes to select a Tenderer (a Supplier) for the supply of small value Goods and related services under Open Tendering Method (OTM) / Limited Tendering Method (LTM) for which the Contract award is being determined on the basis of the lowest evaluated responsive Tender.

The Procuring Entity addresses its specific needs is through the information provided in the **Tender Data Sheet (TDS)** and the **Particular Conditions of Contract (PCC)** as well as in the detailed requirements of the procurement in the **Price Schedule**, the **Schedule of Requirements**, the **Technical Specifications** and/or the **Drawings**.

Guidance notes in brackets and italics are provided for both the Procuring Entity and the Tenderer and the Procuring Entity should carefully decide what notes need to remain and what other guidance notes might be required to assist the Tenderer in preparing its Tender Submission so as to minimize an inept Tendering process.

STD (PG2), provides all the information that a Tenderer needs in order to prepare and submit a Tender. This should provide a sound basis on which a Procuring Entity can fairly, transparently, accurately, equitably and efficiently carry out a Tender evaluation process on the Tenders submitted by the Tenderers.

STD (PG2) has 8 Sections, of which Section 1 (Instructions to Tenderers) and Section 3 (General Conditions of Contract) shall not be altered or modified under any circumstances.

The following briefly describes the Sections of the STD (PG2) and how a Procuring Entity should use these when preparing a particular Tender Document.

### **Section 1. Instructions to Tenderer (ITT)**

This Section provides information on the submission, opening, and evaluation of Tenders and on the award of Contract. It specifies the instruction and procedure that govern the tendering process. This Section also contains the criteria to be used by the Procuring Entity in order to determine the lowest evaluated responsive Tender and the qualifications of the Tenderer to perform the Contract. The Instructions to Tenderer are not a Contract document and, therefore, are not a part of the Contract.

## **Section 2. Tender Data Sheet (TDS)**

This Section provides information on the submission, opening, and evaluation of Tenders and on the award of Contract. It specifies the instruction and procedure that govern the tendering process. This Section also contains the criteria to be used by the Procuring Entity in order to determine the lowest evaluated responsive Tender and the qualifications of the Tenderer to perform the Contract. The Instructions to Tenderer are not a Contract document and, therefore, are not a part of the Contract.

## **Section 3. General Conditions of Contract (GCC)**

This Section provides the General Conditions of Contract that will apply to the Contract for which the Tender Document is issued. The GCC clearly identify the provisions that may normally need to be specified for a particular tendering process and need to be addressed through the PCC

## **Section 4. Particular Conditions of Contract (PCC)**

This Section provides clauses specific to the particular Contract that modify or supplement Section 3: General Conditions of Contract. The Procuring Entity should include at the time of issuing the Tender Documents all information that the GCC indicate shall be provided in the PCC.

## **Section 5. Tender and Contract Forms**

This Section provides the standard form for the Tender Submission Letter (Form PG2-1), Letter of Authorization (Form PG2-1A), Tenderer information sheet (PG2-2), Price and Delivery Schedule (Form PG2-3A & PG2-3B), Technical Specifications and compliance of Goods and related services (Form PG2-4), Manufacturer's Authorisation Letter (Form PG2-5), Bank Guarantee for Tender Security (Form PG2-6) and Bank's Letter of Commitment for Line of Credit (Form PG2-7) to be submitted by the Tenderer.

This Section also contains the form of the Notification of Award (Form PG2-8) and Contract Agreement (Form PG2-9), which when completed, incorporates any corrections or modifications to the accepted Tender relating to amendments permitted by the Instructions to Tenderers, the General Conditions of Contract (GCC), and the Particular Conditions of Contract (PCC).

The form of Bank Guarantee for Performance Security (Form PG2-10) to be submitted by the successful Tenderer. Contract Amendment form (Form PG2-11) is also included.

## **Section 6. Schedule of Requirements**

This Section contains list of goods with delivery schedule and list of related services with completion schedule that supplement the Technical Specifications for the Goods and related services to be procured.

## **Section 7. Technical Specifications**

This Section technical specifications and the standards of the list of Goods and related services to be procured.

## **Section 8. Drawings**

This Section contains any Drawings that supplement the Technical Specifications for the Goods and related services to be procured.

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# Section 1: Instructions to Tenderers

## A. General

<b>1. Scope of Tender</b>	1.1	The Procuring Entity, as indicated in the Tender Data Sheet ( <b>TDS</b> ) issues this Tender Document for the procurement of Goods incidental thereto as specified in the <b>TDS</b> and as detailed in <b>Section 6: Schedule of Requirements</b> . The name of the Tender and the number and identification of its constituent lot(s) are stated in the <b>TDS</b> .
	1.2	The successful Tenderer shall be required to execute the Goods as specified in the General Conditions of Contract and Particular Conditions of Contract.
<b>2. Interpretation</b>	2.1	<ul style="list-style-type: none"> <li>(a) the term “in writing” means communication written by hand or machine duly signed and includes properly authenticated messages by facsimile or electronic mail;</li> <li>(b) if the context so requires, singular means plural and vice-versa;</li> <li>(c) “day” means calendar days unless otherwise specified as working days;</li> <li>(d) “Person” means and includes an individual, body of individuals, sole proprietorship, partnership, company, association or cooperative society, NGO that wishes to participate in Procurement proceedings;</li> <li>(e) “Tenderer” means a Person who submits a Tender;</li> <li>(f) “Tender Document” means the Document provided by a Procuring Entity to a Tenderer as a basis for preparation of the Tender; and</li> <li>(g) “Tender” depending on the context, means a Tender submitted by a Tenderer for delivery of Goods to a Procuring Entity in response to an Invitation for Tender.</li> <li>(h) “BPPA” means the Bangladesh Public Procurement Authority formed under the Bangladesh Public Procurement Authority Act, 2023.</li> </ul>
<b>3. Source of Funds</b>	3.1	The Procuring Entity has been allocated public funds as indicated in the TDS and intends to apply a portion of the funds to eligible payments under the Contract for which this Tender Document is issued.
	3.2	For the purpose of this provision, “public funds” means any monetary resources appropriated to the Procuring Entity under Government budget, or financing, grants and credits placed at the disposal of the Procuring Entity through the Government by the development partners or foreign states or organisations and also includes any fund of a government, semi-government or a statutory body established by law.
	3.3	Payments by the development partner, if so, indicated in the <b>TDS</b> , will be made only at the request of the Government and upon approval by the development partner or foreign state or Organisation in accordance with the applicable Financing /

		Credit / Grant Agreement, and will be subject in all respects to the terms and conditions of that Agreement.
<b>4. Corrupt, Fraudulent, Collusive, Coercive or Obstructive Practices</b>	4.1	The Government, and the Development Partner, if applicable, requires that the Procuring Entity as well as the Tenderers and Suppliers (including sub-contractors, manufacturers, agents, personnel, consultants, and service providers) shall observe the highest standard of ethics during implementation of procurement proceedings and the execution of Contracts under public funds.
	4.2	<p>For the purposes of ITT Sub Clause 4.3, the terms set forth below as follows:</p> <p>(a) <b>“Corrupt practice”</b> means offering or promising to offer, directly or indirectly, any bribe, employment, valuable item or service, or financial benefit to any officer or employee of the Procuring Entity or of any other public or private authority, with the intent to influence any act, decision, or procedure of the Procuring Entity in the course of the procurement process or contract execution, or the acceptance or solicitation of such by any officer or employee of the Procuring Entity. It shall also include any involvement of the Procuring Entity or any of its employees in corrupt, fraudulent, collusive, coercive, or obstructive practices as mentioned in this Rule;</p> <p>(b) <b>“Fraudulent practice”</b> means any act of providing false statements, dishonestly concealing information, or omitting or misrepresenting or distorting facts by any person to influence a decision in the procurement process or contract execution;</p> <p>(c) <b>“Collusive practice”</b> means a scheme or arrangement between two (2) or more Persons, knowingly or unknowingly involving the Procuring Entity or any of its employees, that is designed to arbitrarily reduce the number of Tenders submitted or fix Tender prices at artificial, non-competitive levels, thereby denying the Procuring Entity the benefits of competitive price arising from genuine and open competition;</p> <p>(d) <b>“Coercive practice”</b> means harming or threatening to harm, directly or indirectly, Persons or their property to influence a decision to be taken in the Procurement proceeding or the execution of a Contract, and this will include creating obstructions in the normal submission process used for Tenders.</p> <p>(e) <b>“Obstructive practice”</b> means deliberately destroying, falsifying, altering, or concealing evidence related to a procurement-related investigation, or providing false statements to an investigator so as to impede the investigation of allegations of corrupt, fraudulent, collusive, coercive, or obstructive practices; or intimidating, harassing, or threatening an investigator so as to discourage the disclosure of information or prevent the investigator from carrying out their duties, or directly or indirectly obstructing any action undertaken by the</p>

		Bangladesh Public Procurement Authority (BPPA) in discharging its responsibilities assigned under the <i>Bangladesh Public Procurement Authority Act, 2023</i> .
	4.3	Should any corrupt, fraudulent, collusive, coercive or obstructive practice of any kind be determined by the Procuring Entity or the Development Partner, if applicable, this will be dealt in accordance with the provisions of the Public Procurement Act 2006 and Public Procurement Rules, 2025 and Guidelines of the Development Partners as stated in the ITT sub-clause 3.3.
	4.4	<p>If corrupt, fraudulent, collusive, coercive or obstructive practices of any kind is determined by the Procuring Entity against any Tenderer or Suppliers (including sub-contractors, manufacturers, agents, personnel, consultants, and service providers) in competing for, or in executing, a contract under public fund:</p> <ul style="list-style-type: none"> <li>(a) Procuring Entity and/or the Development Partner shall exclude the concerned Tenderer from further participation in the concerned procurement proceedings;</li> <li>(b) Procuring Entity and/or the Development Partner shall reject any recommendation for award that had been proposed for that concerned Tenderer;</li> <li>(c) Procuring Entity and/or the Development Partner shall declare, at its discretion, the concerned Tenderer to be ineligible to participate (debarment) in any Public Procurement proceedings for a specific period of time;</li> <li>(d) Procuring Entity shall suspend the concerned Tenderer from participating in any other procurement proceedings within the PE organization for the period of finalizing the debarment process;</li> <li>(e) Development Partner shall sanction the concerned Tenderer or individual, at any time, in accordance with prevailing Development Partner' sanctions procedures, including by publicly declaring such Tenderer or individual ineligible, either indefinitely or for a stated period of time: (i) to be awarded a Development Partner-financed contract; and (ii) to be a nominated sub-contractor, consultant, manufacturer or Supplier, or service provider of an otherwise eligible firm being awarded a Development Partner-financed contract; and</li> <li>(f) Development Partner shall cancel the portion of the financing allocated to a contract if it determines at any time that representatives of the Procuring Entity or of a beneficiary of the financing engaged in corrupt, fraudulent, collusive, coercive or obstructive practices during the procurement or the execution of that Development Partner financed contract, without the Procuring Entity having taken timely and appropriate action satisfactory to the Development Partner to remedy the situation.</li> </ul>

	4.5	Tenderer shall be aware of the provisions on corruption, fraudulence, collusion, coercion and obstruction of the Public Procurement Act, 2006, the Public Procurement Rules, 2025 and others as stated in GCC Clause 6.
	4.6	In further pursuance of this policy, Tenderers, Suppliers and their sub-contractors, manufacturers, agents, personnel, consultants, service providers shall permit the Government, the BPPA and the Development Partner to inspect any accounts and records and other documents relating to the Tender submission and contract performance, and to have them audited by auditors appointed by the Government, the BPPA and/or the Development Partner during the procurement or the execution of that Development Partner financed contract.
<b>5. Eligible Tenderers</b>	5.1	This Invitation for Tenders is open/limited to all potential Tenderers from all countries, except for any specified in the <b>TDS</b> .
	5.2	Tenderers shall have the legal capacity (not barred by Public Procurement Act or any other law(s) to sign the contract) to enter into the Contract under the Applicable law.
	5.3	Tenderers shall be enrolled in the relevant professional or trade organisations registered in its own country.
	5.4	Tenderers may be a physical or juridical individual or body of individuals, or company invited to take part in public procurement or seeking to be so invited or submitting a Tender in response to an Invitation for Tenders.
	5.5	Tenderers shall have fulfilled its obligations to pay taxes and social security contributions, if any, under the provisions of laws and regulations of the country of its origin.
	5.6	Tenderers should not be associated, or have been associated in the past, directly or indirectly, with a consultant or any of its Partners which have been engaged by the Procuring Entity to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the Goods to be performed under this Invitation for Tenders.
	5.7	Tenderers in its own name or its other names or also in the case of its Persons in different names shall not be under a declaration of ineligibility due to suspension or debarment for corrupt, fraudulent, collusive, coercive or obstructive practices as stated under ITT Sub Clause 4.4.

## **B. Tender Document**

<b>8. Tender Document: General</b>	<del>8.8</del>	Tenderers are not currently restrained due to suspension or debarred from participating in Public Procurement on grounds of fundamental breach of contract under any Contract.
	8.2	
	8.3	
<b>9. Clarification of Tender Document</b>	9.1	
	<del>9.2</del>	Tenderers shall not be insolvent, be in receivership, be bankrupt, be in the process of bankruptcy, be not temporarily barred from undertaking business and it shall not be the subject of legal proceedings for any of the foregoing.
	9.3	
	9.4	
	<del>9.5</del>	
	<b>10. Pre-Tender Meeting</b>	10.1
10.2		
10.3		
10.4		
5.11		Tenderers shall provide such evidence of their continued eligibility satisfactory to the Procuring Entity, as the Procuring Entity will reasonably request.
<b>11. Addendum to Tender Document</b>	11.1	
	5.12	A Tenderer shall not have a conflict of interest. Any Tenderer found to have a conflict of interest shall be disqualified. A
	11.2	Tenderer may be considered to have a conflict of interest for the purpose of this Tendering process, if the Tenderer:
	11.3	a) directly or indirectly controls, is controlled by or is
	11.4	under common control with another Tenderer; or
	11.5	b) receives or has received any direct or indirect subsidy from another Tenderer; or
		c) has the same legal representative as another Tenderer; or d) has a relationship with another Tenderer, directly or through common third parties, that puts it in a position to influence the Tender of another Tenderer, or influence the decisions of the procuring entity regarding this tendering process; or e) any of its partners participated as a consultant in the preparation of the design or technical specifications of the Goods that are the subject of the Tender.
	5.13	A Tenderer shall provide its/their Beneficial Ownership related information, as the specified in <b>Form PG2-2</b> , if it/they will be awarded the contract and declare their consent on publishing that information publicly following the signing of contract.
	5.14	A tenderer has not been under restriction imposed by any Development Partner operating in Bangladesh on grounds related to their procurement affairs.
<b>6. Eligible Goods</b>	6.1	All goods to be supplied under the Contract are from eligible sources, unless their origin is from a country specified in the <b>TDS</b> .
	6.2	For purposes of this Clause, the term <b>“goods”</b> includes commodities, raw material, machinery, equipment, and industrial plants; and, in applicable cases, it also includes related services such as insurance,

		<p>transportation, installation, and commissioning, training and initial maintenance.</p> <p>For the purposes of this Clause, “origin” means the country where the goods have been mined, grown, cultivated, produced or manufactured or processed, or through manufacturing, processing, or assembling, another commercially recognized new product results that differs substantially in its basic characteristics from its components or the place from which the related services are supplied.</p>
	6.3	The origin of materials and equipment and associated services is distinct from the nationality of the Tenderer.
<b>7. Site Visit</b>	7.1	The costs of visiting the Site shall be at Tenderer’s own expense.

### C. Qualification Criteria

<b>12. General Criteria</b>	12.1	Tenderers shall possess the necessary professional and technical qualifications and competence, financial resources, general experience, specific experience which entails setting pass/fail criteria, which if not met by the Tenderers, will result in consideration of its Tender as non-responsive.
	12.2	In addition to meeting the eligibility criteria, as stated in ITT Clause 5, Tenderers must satisfy the other criteria stated in ITT Clauses 12 to 15 inclusive.
	12.3	To qualify for multiple number of contracts/lots in a package made up of this and other individual contracts/lots for which Tenders are invited in the Invitation for Tenders, the Tenderers shall demonstrate having resources sufficient to meet the aggregate of the qualifying criteria for the individual contracts. The requirement of general experience as stated under ITT Sub Clause 13.1(a) and specific experience, unless otherwise of different nature, as stated under ITT Sub Clause 13.1(b) shall not be separately applicable for each individual lot.
<b>13. Experience Criteria</b>	13.1	<p>Tenderers shall have the following minimum level of supply experience to qualify for the supplying of Goods under the Contract:</p> <ul style="list-style-type: none"> <li>(a) a minimum number of years of general experience in the supply of Goods as specified in the <b>TDS</b>;</li> <li>(b) specific experience of satisfactory completion of supply of Goods similar to the proposed goods in at least a number of contract(s) and, each with a minimum value, over the period, as specified in <b>TDS</b>;</li> </ul>
<b>14. Financial Criteria</b>	14.1	Tenderers shall have the following minimum level of financial capacity to qualify for the supply of goods under the Contract:

		<p>(a) satisfactory resolution of all claims under litigation cases and shall not have serious negative impact on the financial capacity of the Tenderers. All pending litigation shall be treated as resolved against the Tenderers; and</p> <p>(b) availability of minimum financial resources in any form or combination of forms of liquid assets or credit line(s) or working capital, net of other contractual commitments of the amount as specified in the <b>TDS</b>.</p>
<b>15. Subcontractor (s)</b>	15.1	The successful Tenderer shall under no circumstances assign the supply of Goods or any part of it to the Subcontractor(s).

## D. Tender Preparation

<b>16. Only one Tender</b>	16.1	If a Tender for Goods is invited for one or more items on an 'item-by-item' basis, in such case the offer for each item shall correspond to full quantity under that particular item and each such item shall constitute a Tender. A Tenderer who submits or participates in more than one (1) Tender for each item will cause all the Tenders with that Tenderer's participation to be rejected.
	16.2	If a Tender for Goods is invited for a single lot/package, the single lot/package shall constitute a Tender. Tenderers shall submit only one (1) Tender for the lot/package. Tenderer who submits more than one (1) Tender in the lot/package will cause all the Tenders of that particular Tenderer to be rejected.
	16.3	If a Tender for Goods is invited for a number of lots on a "lot-by-lot" basis, each such lot shall constitute a Tender. Tenderers shall submit only one (1) Tender for each lot. Tenderer who submits more than one (1) Tender in one (1) lot of the package will cause all the Tenders of that particular Tenderer to be rejected.
<b>17. Cost of Tendering</b>	17.1	Tenderers shall bear all costs associated with the preparation and submission of its Tender, and the Procuring Entity shall not be responsible or liable for those costs, regardless of the conduct or outcome of the Tendering process.
<b>18. Issuance and Sale of Tender Document</b>	18.1	The Procuring Entity shall make Tender Documents available immediately to the potential Tenderers, requesting and willing to purchase at the corresponding price by the date the advertisement has been published in the newspaper.
	18.2	There shall not be any pre-conditions whatsoever, for sale of Tender Documents and the sale of such Document shall be permitted up to the day prior to the day of deadline for the submission of Tender.

19. Language of Tender	19.1	Tenders shall be written in the English language. Correspondences and documents relating to the Tender may be written in English or <i>Bangla</i> . Supporting documents and printed literature furnished by the Tenderers that are part of the Tender may be in another language, provided they are accompanied by an accurate translation of the relevant passages in the English or <i>Bangla</i> language, in which case, for purposes of interpretation of the Tender, such translation shall govern.
	19.2	Tenderers shall bear all costs of translation to the governing language and all risks of the accuracy of such translation.
20. Contents of Tender	20.1	<p>The Tender prepared by the Tenderers will comprise the following:</p> <ul style="list-style-type: none"> <li>(a) the Tender Submission Letter (<b>Form PG2-1</b>), as stated under ITT Sub Clause 22.1;</li> <li>(b) the Tenderer Information as stated under ITT Clauses 5, 25 and 27 (<b>Form PG2-2</b>);</li> <li>(c) the priced Schedule for each lot (Form PG2-3A and PG2-3B) in accordance with ITT Clauses 22, 23 and 26;</li> <li>(d) the Tender Security (if any) as stated under ITT Clauses 30, 31 and 32.</li> <li>(e) the completed Specifications Submission and Compliance Sheet (<b>Form PG2-4</b>) as stated under ITT clause 26.2;</li> <li>(f) the written confirmation authorizing the signatory of the Tender including National ID to commit the Tenderer if applicable, as stated under ITT Clause 35;</li> <li>(g) the Valid Trade license;</li> <li>(h) The Tenderer shall submit with its Tender the following documents as a proof of fulfilling taxation obligations in accordance with ITT Sub Clause 5.5; <ul style="list-style-type: none"> <li>i. TIN certificate;</li> <li>ii. Acknowledgement slip issued by the competent income tax authority as a proof of submission of income tax return for the Assessment Year as mentioned in the <b>TDS</b>; and</li> <li>iii. Value Added Tax registration certificate/ Business Identification Number.</li> </ul> </li> <li>(i) documentary evidence as stated under ITT Clause 25, 26 and 27 establishing the Tenderer's eligibility, eligibility and conformity of the Goods and the minimum qualifications of the Tenderers required to be met for due performance of the Goods under the Contract;</li> <li>(j) document establishing legal and financial autonomy and compliance with commercial law, as stated under</li> </ul>

		<p>ITT Sub Clause 5.10 in case of government owned entity;</p> <p>(k) any other document as specified in the <b>TDS</b>.</p>
<b>21. Special Provision for LTM Tenders</b>	<b>21.2</b>	<p>In the event, this Tender is invited under LTM the following shall apply:</p> <p>(a) Tenderers shall be required to submit documentary evidence of updated valid enlistment under the Procuring Entity as stated under ITT Sub Clause 5.1;</p> <p>(b) Tenderers shall submit tender security if required by the procuring entity, as mentioned in the <b>TDS</b> stated under ITT Sub Clause 20.1(d).</p>
<b>22. Tender Submission Letter and Price Schedule</b>	22.1	Tenderers shall submit the Tender Submission Letter ( <b>Form PG2-1</b> ), which shall be completed without any alterations to its format, filling in all blank spaces with the information requested, failing which the Tender may be rejected as being incomplete.
	22.2	Tenderers shall submit the priced schedule using the form(s) furnished in <b>Section 5: Form PG2-3A and Form PG2-3B (Price Schedule)</b>
	22.3	If in preparing its Tender, the Tenderer has made errors in the unit rate or the total price, and wishes to correct such errors prior to submission of its Tender, it may do so, but shall ensure that each correction is initialled by the authorised person of the Tenderer.
<b>23. Tender Prices, Discounts</b>	23.1	The prices and discounts quoted by the Tenderers in the Tender Submission Letter ( <b>Form PG2-1</b> ) and Price Schedule ( <b>Form PG2-3A and PG2-3B</b> ) shall conform to the requirements specified below.
	23.2	Tenderers shall fill in unit rates for all items of the Goods both in figures and in words as described in the Price Schedule, excluding any discount offered.
	23.3	Tenders are being invited either for one or more items on an ‘item-by-item’ basis or for a single lot or for a number of lots on ‘lot-by-lot’ basis, as specified in the <b>TDS</b> .
	23.4	All items or lots in Section 6: <b>Schedule of Requirements</b> must be listed and priced separately on the Price Schedule following the <b>Form PG2-3A and PG2-3B</b> .
	23.5	Tenders being invited either for one or more items on an ‘item-by-item’ basis or for a single lot/package or for number of lots on ‘lot-by-lot’ basis as stated under ITT Sub Clause 23.3, price quoted for an item shall correspond to full quantity under that particular item; otherwise, the Tenders shall be considered non-responsive.
	23.6	Tenders being invited for a single lot or for a number of lots on ‘lot-by-lot’ basis, price quoted shall correspond to 100% of the items specified for each lot and to 100% of the quantities specified for each item of that particular lot and shall

		<p>correspond to 100% of the total offered lot value, unless otherwise stated in the <b>TDS</b>.</p> <p>Tenders being invited for a number of lots on “lot-by-lot” basis, the lot not quoting at least eighty (80) percent of the total number of items under that lot and, not representing at least sixty-five (65) percent of the equivalent lot value shall be considered non-responsive.</p>
	23.7	A Lot Tender not offering minimum number of items of those being priced based on percentage of the total number of items as specified in the ITT Sub-Clause 23.6 and the corresponding minimum value based on percentage of the total lot value as specified in the ITT Sub-Clause 23.6 shall also be considered non-responsive.
	23.8	Subject to ITT Sub-Clause 23.6, a Lot tender not offering a particular item which represents more than fifty percent (50%) of the estimated lot value identified by the Procuring Entity and specified in the <b>TDS</b> , even if it complies with the requirement of minimum number of items based on percentage of the total number of items as stated under ITT Sub Clause 23.6, shall be considered non-responsive.
	23.9	The price to be quoted in Tender Submission Letter ( <b>Form PG2-1</b> ) shall be the total price of the Tender, excluding any discounts offered.
	23.10	Tenderers shall quote any unconditional discounts and the methodology for application of that discount in the Tender Submission Letter as stated under ITT Sub Clause 23.11.
	23.11	Tenderers wishing to offer any unconditional discount for the award of more than one lot shall specify the discount applicable to each lot, or alternatively, to any combination of lots within the package in their Tender. Discounts will be submitted as stated under ITT Sub Clause 23.10, provided the Tenders for all lots are submitted and opened together.
	23.12	All applicable taxes, custom duties, VAT and other levies payable by the Supplier under the Contract, or for any other causes, as of the date twenty-eight (28) days prior to the deadline for submission of Tenders, shall be included in the unit rates and the total Tender price submitted by the Tenderers.
	23.13	The price of a Contract shall be fixed in which case the unit prices may not be modified in response to changes in economic or commercial conditions.
<b>24. Tender Currency</b>	24.1	Tenderers shall quote all prices in the Tender Submission Letter and in the Price schedule in Bangladesh Taka (BDT) currency.
<b>32. Authenticity of Tender Security</b>	32.1	The authenticity of the Tender Security submitted by a Tenderer may be examined and verified by the Procuring Entity at its discretion in writing from the Bank issuing the security.

<p><b>25. Documents Establishing Eligibility of the Tenderer</b></p>	<p>25.1</p>	<p>Tenderers, if applying as a sole Tenderer, shall submit documentary evidence to establish its eligibility as stated under ITT Clause 5 and, in particular, it shall:</p> <ul style="list-style-type: none"> <li>(a) complete the eligibility declarations in the Tender Submission Letter (<b>Form PG2-1</b>);</li> <li>(b) complete the Tenderer Information (<b>Form PG2-2</b>);</li> </ul>
<p><b>26. Documents Establishing the Eligibility and Conformity of the Goods</b></p>	<p>26.1</p>	<p>Tenderers shall complete the country of origin declarations in the Price Schedule Forms and, submit documentary evidence to establish the origin of all Goods to be supplied under the Contract as stated under ITT Clause 6.</p>
	<p>26.2</p>	<p>To establish the conformity of the Goods to the Tender Documents, the Tenderer shall furnish as part of its Tender the documentary evidence that the Goods conform to the technical specifications and standards in <b>Section 7, Technical Specifications</b>.</p>
	<p>26.3</p>	<p>Documentary evidence of conformity of the Goods to the Tender Documents may be in the form of literature, drawings, and data, and shall consist of:</p> <ul style="list-style-type: none"> <li>(a) a detailed description of the essential technical and performance characteristics of the Goods;</li> <li>(b) an “item-by-item” commentary on the Procuring Entity’s Technical Specifications demonstrating substantial responsiveness of the Goods to those specifications.</li> </ul>
<p><b>27. Documents Establishing the Tenderer’s Qualification</b></p>	<p>27.1</p>	<p>Tenderers shall complete and submit the Tenderer Information (<b>Form PG2-2</b>) and shall include documentary evidence, as applicable to satisfy the following:</p> <ul style="list-style-type: none"> <li>a) general experience in the supply of Goods as stated under ITT Sub Clause 13.1(a), substantiated by the year of Tenderer’s registration/constitution/licensing in its country of origin;</li> <li>b) specific experience of satisfactory completion of supply of Goods under public or private sector of similar nature and size as stated under ITT Sub Clause 13.1(b), substantiated by Completion Certificate (s) issued or duly certified, by the relevant Procuring Entity(s);</li> <li>c) information regarding claims under litigation, current or during the last years as specified in the <b>TDS</b>, in which the Tenderer is involved, the parties concerned, and value of claim as stated under ITT Sub Clause 14.1(a), substantiated by statement in its letter-head pad;</li> <li>d) adequacy of minimum liquid asset substantiated by bank statement having previous date’s closing balance with three (3) months transaction details;</li> </ul>

		<p>or (ii) updated balance statement on previously approved credit line; or (iii) unconditional specific credit commitment letter issued in the format as specified in <b>Form PG2-7</b> without alteration from any scheduled bank of Bangladesh, and issued not earlier than twenty-eight (28) days prior to the day of the initial (if applicable) deadline for submission of Tenders for this Contract as stated under ITT Sub Clause 14.1(b);</p> <p>e) if required in the <b>TDS</b>, a Tenderer that does not manufacture or produce the Goods shall submit the <b>Manufacturer's Authorization Letter (Form PG2-5)</b>;</p> <p>f) authority to seek references from the Tenderer's Bankers or any other sources in its letter-head pad;</p>
<b>28. Validity Period of Tender</b>	28.1	Tenders shall remain valid for the period as specified in the <b>TDS</b> after the date of Tender submission deadline. A Tender valid for a period shorter than that specified will be considered, non-responsive.
<b>29. Extension of Tender Validity and Tender Security</b>	29.1	In exceptional circumstances, prior to the expiration of the Tender Validity period, the Procuring Entity may solicit all the Tenderers' consent to an extension of the period of validity of their Tenders, subject to a maximum of two times; provided that those Tenderers have passed the preliminary examination as stated under ITT Sub Clauses 42.2.
	29.2	The request for extension of Tender Validity period shall state the new date of the validity of the Tender.
	29.3	The request and the responses shall be made in writing. Validity of the Tender Security provided under ITT Clause 30 shall also be suitably extended for twenty-eight (28) days beyond the new date for the expiry of the Tender Validity. If a Tenderer does not respond or refuses the request it shall not forfeit its Tender Security, but its Tender shall no longer be considered in the evaluation proceedings. A Tenderer agreeing to the request will not be required or permitted to modify its Tender.
<b>30. Tender Security</b>	30.1	Tenderers shall furnish as part of its Tender, in favour of the Procuring Entity or as otherwise directed on account of the Tenderer, a Tender Security in original form (not copy) and in the amount, as specified in the <b>TDS</b> .
	30.2	One Tender Security, in a separate envelope, at the percentage as specified in <b>TDS</b> , of the total value of the items quoted by the Tenderer, shall be submitted, if so indicated that the Tenders for one or more items are invited on an "item-by-item" basis.
	30.3	In case of substitution of the Tender as stated under ITT Clause 39 a new Tender Security shall be required in the substituted Tender.

<b>31. Form of Tender Security</b>	31.1	<p>The Tender Security shall:</p> <ul style="list-style-type: none"> <li>(a) at the Tenderer’s option, be either; <ul style="list-style-type: none"> <li>i. in the form of a Bank Draft or Pay Order, or</li> <li>ii. in the form of an irrevocable unconditional Bank Guarantee issued by any scheduled Bank of Bangladesh, in the format (<b>Form PG2-6</b>) without any alteration, furnished in <b>Section 5: Tender and Contract Forms</b>;</li> </ul> </li> <li>(b) be payable promptly upon written demand by the Procuring Entity in the case of the conditions as stated under ITT Sub Clause 34.1 being invoked; and</li> <li>(c) remain valid for at least twenty-eight (28) days beyond the expiry date of the Tender Validity in order to make a claim in due course against a Tenderer in the circumstances as stated under ITT Sub Clause 34.1.</li> </ul>
	32.2	If a Tender Security is found to be not-authentic, the Procuring Entity may proceed to take measures against that Tenderer as stated under ITT Sub Clause 4.4.
	32.3	A Tender not accompanied by a valid Tender Security will be considered non-responsive.
<b>33. Return of Tender Security</b>	33.1	No Tender Security shall be returned to the Tenderers before Approval of Evaluation Report.
	33.2	Non-responsive Tenderer’s Tender Security will be returned after approval of Evaluation Report but within twenty-eight (28) days of the expiry of the Tender Validity period as stated under ITT Sub Clauses 28.1. The Tender Security of the responsive Tenderers except the 1 <sup>st</sup> , 2 <sup>nd</sup> , and 3 <sup>rd</sup> lowest responsive Tenderers may be returned, in the same manner, upon written request from them to the Procuring Entity.
	33.3	The Tender Security of the 1 <sup>st</sup> , 2 <sup>nd</sup> , and 3 <sup>rd</sup> lowest responsive Tenderers (as the case may be) will be returned upon the successful Tenderer’s furnishing of the performance security and signing of the Contract Agreement, if not otherwise subject to ITT Clause 34.1.
<b>34. Forfeiture of Tender Security</b>	34.1	<p>The Tender Security may be forfeited, if a Tenderer:</p> <ul style="list-style-type: none"> <li>(a) withdraws its Tender after opening of Tenders but within the validity of the Tender as stated under ITT Clause 28 and 29; or</li> <li>(b) does not accept the correction of the Tender price following the correction of the arithmetic errors as stated under ITT Clause 46; or</li> <li>(c) fails to furnish Performance Security or tenderer’s submitted Performance Security has been found unauthentic as stated under ITT Sub Clauses 61.1 and 61.2; or</li> <li>(d) refuses or fails to sign the Contract as stated under ITT Sub Clause 66.2.</li> <li>(e) involves in any corrupt, fraudulent, collusive, coercive or obstructive practice of any kind as defined in ITT Clause 4.</li> </ul>

<b>35. Format and Signing of Tender</b>	35.1	Tenderers shall prepare one (1) original of the documents comprising the Tender as described in ITT Clause 20 and clearly mark it "ORIGINAL" In addition, the Tenderers shall prepare the number of copies of the Tender, as specified in the <b>TDS</b> and clearly mark each of them "COPY." In the event of any discrepancy between the original and the copies, the ORIGINAL shall prevail.
	35.2	The original and each copy of the Tender shall be typed or written in indelible ink and shall be signed by the Person duly authorized to sign on behalf of the Tenderer. This Tender specific authorization document shall be attached to the Tender Submission Letter ( <b>Form PG2-1</b> ). The name and position held by each Person(s) signing the authorization must be typed or printed below the signature. All pages of the original and of each copy of the Tender, except for un-amended printed literature, shall be numbered sequentially and signed by the person signing the Tender.
	35.3	Any interlineations, erasures, or overwriting will be valid only if they are signed or initialled by the Person(s) signing the Tender.

## E. Tender Submission

<b>36. Sealing, Marking and Submission of Tender</b>	36.1	Tenderers shall enclose the original in one (1) envelope and all the copies of the Tender, in another envelope, duly marking the envelopes as "ORIGINAL (O)" and "COPY." These sealed envelopes will then be enclosed and sealed in one (1) single outer envelope.
	36.2	The inner and outer envelopes shall: <ul style="list-style-type: none"> <li>(a) be addressed to the Procuring Entity at the address as stated under ITT Sub Clause 37.1;</li> <li>(b) bear the name of the Tender and the Tender Number as stated under ITT Sub Clause 1.1;</li> <li>(c) bear the name and address of the Tenderer;</li> <li>(d) bear a statement "DO NOT OPEN BEFORE 08.06.2026 at 3:30 PM" the time and date for Tender opening as stated under ITT Sub Clause 40.1;</li> <li>(e) bear any additional identification marks as specified in the <b>TDS</b>.</li> </ul>
	36.3	Tenderers are solely and entirely responsible for pre-disclosure of Tender information if the envelope(s) are not properly sealed and marked.
	36.4	Tenders shall be delivered by hand or by mail, including courier services at the address(s) as stated under ITT Sub Clause 37.1.

	36.5	The Procuring Entity will, on request, provide the Tenderer with acknowledgement of receipt showing the date and time when it's Tender was received.
<b>37. Deadline for Submission of Tender</b>	37.1	Tenders shall be delivered to the Procuring Entity at the address specified in the <b>TDS</b> and not later than the date and time specified in the <b>TDS</b> .
	37.2	The Procuring Entity may, at its discretion, extend the deadline for submission of Tender as stated under ITT Sub Clause 37.1, in which case all rights and obligations of the Procuring Entity and Tenderers previously subject to the deadline will thereafter be subject to the new deadline as extended.
	37.3	Tenders shall be received at only one place as specified under ITT Sub Clause 37.1.
<b>38. Late Tender</b>	38.1	Any Tender received by the Procuring Entity after the deadline for submission of Tenders as stated under ITT Sub Clause 37.1 shall be declared LATE and returned unopened to the Tenderer.
<b>39. Modification, Substitution or Withdrawal of Tender</b>	39.1	Tenderers may modify, substitute or withdraw its Tender after it has been submitted by sending a written notice duly signed by the authorized signatory and properly sealed, and shall include a copy of the authorization; provided that such written notice including the affidavit is received by the Procuring Entity prior to the deadline for submission of Tenders as stated under ITT Clause 37.
	39.2	Tenderers shall not be allowed to retrieve its original Tender, but shall be allowed to submit corresponding modification to its original Tender marked as " <b>MODIFICATION (M)</b> ".
	39.3	Tenderers shall not be allowed to retrieve its original Tender, but shall be allowed to submit another Tender marked as " <b>SUBSTITUTION (S)</b> ".
	39.4	Tenderers shall be allowed to withdraw its Tender by a Letter of Withdrawal marked as " <b>WITHDRAWAL(W)</b> ".

## F. Tender Opening and Evaluation

<b>40. Tender Opening</b>	40.1	Tenders shall be opened immediately after the deadline for submission of Tenders at the place as specified in the <b>TDS</b> but not later than <b>ONE HOUR</b> after expiry of the submission deadline.
	40.2	Persons not associated with the Tender may not be allowed to attend the public opening of Tenders.
	40.3	Tenderers' representatives shall be duly authorised by the Tenderer. Tenderers or their authorised representatives will be allowed to attend and witness the opening of Tenders, and will sign a register evidencing their attendance.
	40.4	The authenticity of withdrawal or substitution of, or modifications to original Tender, if any made by a Tenderer in specified manner, shall be examined and verified by the Tender

		Opening Committee (TOC) based on documents submitted as stated under ITT Sub Clause 39.1.
	40.5	<p>Ensuring that only the correct (M), (S), (W) envelopes are opened, details of each Tender will be dealt with as follows:</p> <p>(a) the Chairperson of the TOC will read aloud each Tender and record in the Tender Opening Sheet (TOS):</p> <ul style="list-style-type: none"> <li>(i) the name and address of the Tenderer;</li> <li>(ii) state if it is a withdrawn, modified, substituted or original Tender;</li> <li>(iii) the Tender price;</li> <li>(iv) the official cost estimate;</li> <li>(v) any discounts;</li> <li>(vi) any alternatives;</li> <li>(vii) the presence or absence of any requisite Tender Security; and</li> <li>(viii) such other details as the Procuring Entity, at its discretion, may consider appropriate</li> </ul> <p>(b) only discounts and alternatives read aloud at the Tender opening will be considered in evaluation.</p> <p>(c) all pages of the original version of the Tender, except for un-amended printed literature, will be initialled by members of the TOC.</p>
	40.6	Upon completion of Tender opening, all members of the TOC and the Tenderers or Tenderer's duly authorised representatives attending the Tender opening shall sign by name, address, designation, the TOS, copies of which shall be issued to the Head of the Procuring Entity or an officer authorised by him or her and also to the members of the TOC and any authorised Consultants Representatives and, to the Tenderers immediately.
	40.7	The omission of a Tenderer's signature on the record shall not invalidate the contents and effect of the record under ITT Sub Clause 40.5.
	40.8	No Tender will be rejected at the Tender opening stage except the LATE Tenders as stated in the ITT Clause 38.
<b>41. Evaluation of Tenders</b>	41.1	Tenders shall be examined and evaluated only on the basis of the criteria specified in the Tender Document.
	41.2	Tender Evaluation Committee (TEC) shall examine, evaluate and compare Tenders that are responsive to the requirements of Tender Documents in order to identify the successful Tenderer.
	41.3	<p>TEC may consider a Tender as responsive in the Evaluation, only if it is submitted in compliance with the mandatory requirements set out in the Tender Document. The evaluation process should begin immediately after Tender opening following four steps:</p> <ul style="list-style-type: none"> <li>(a) Preliminary examination</li> <li>(b) Technical examination and responsiveness</li> <li>(c) Financial evaluation and price comparison</li> <li>(d) Post-qualification of the Tender.</li> </ul>

<b>42. Preliminary Examination</b>	42.1	TEC shall examine the Tenders to confirm that all documentations as stated under ITT Clause 20 have been provided, to determine the completeness of each document submitted.
	42.2	<p>TEC shall confirm that the following documents and information have been provided in the Tender. If any of these documents or information is missing, the Tender shall be considered rejected.</p> <ul style="list-style-type: none"> <li>(a) All Forms, as applicable, duly filled-in and signed, as in Tender Forms (Section 5);</li> <li>(b) Priced Schedule;</li> <li>(c) Written confirmation authorizing the signatory of the Tender to commit the Tenderer; and</li> <li>(d) Valid Tender Security.</li> <li>(e) In the event, this Tender is invited under LTM, Letter of Enlistment by the specified Procuring Entity shall be applicable.</li> </ul>
<b>43. Technical Responsiveness and Technical Evaluation</b>	43.1	TEC's determination of a Tender's responsiveness is to be based on the contents of the Tender itself without recourse to extrinsic evidence.
	43.2	<p>A responsive Tender is one that conforms in all respects to the requirements of the Tender Document without material deviation, reservation, or omission. A material deviation, reservation, or omission is one that:</p> <ul style="list-style-type: none"> <li>(a) affects in any substantial way the scope, quality, or supply of goods specified in the Contract; or</li> <li>(b) limits in any substantial way, or is inconsistent with the Tender Documents, the Procuring Entity's rights or the Tenderer's obligations under the Contract; or</li> <li>(c) if rectified would unfairly affect the competitive position of other Tenderers presenting responsive Tenders.</li> </ul> <p>During the evaluation of Tenders, the following definitions shall apply:</p> <p><b>"Deviation"</b> is a departure from the requirements specified in the Tender Document;</p> <p><b>"Reservation"</b> is the setting of limiting conditions or withholding from complete acceptance of the requirements specified in the Tender Document; and</p> <p><b>"Omission"</b> is the failure to submit part or all of the information or documentation required in the Tender Document.</p>
	43.3	If a Tender is not responsive to the mandatory requirements set out in the Tender Document, shall not subsequently be made responsive by the Tenderer by correction of the material deviation, reservation, or omission.
	43.4	There shall be no requirement as to the minimum number of responsive Tenders.

	<del>49.5</del>		
	49.6		TEC will examine the adequacy and authenticity of the documentary evidence which may follow the order below:
<b>50. Winning multiple Lots</b>	50.1		(a) verification of the completeness of the country of origin declaration in the Price Schedule for Goods and related services ( <b>Form PG2-3A and PG2-3B</b> ) to
	50.2		(a) determine the eligibility of the Goods
<b>51.</b>	51.1		(b) verification and examination of the documentary evidence and completed Specification Submission Sheet ( <b>Form PG2-4</b> ) to determine the conformity of the Goods.
			(c) verification and examination of the documentary evidence that the Tenderer's qualifications conform to the Tender Document and the Tenderer meets each of the qualification criterion specified in Sub Section C, Qualification Criteria.
	43.6		Provided that a Tender is responsive, TEC may request that the Tenderer submit the necessary information or documentation, within a reasonable period of time to rectify nonmaterial nonconformities or omissions in the Tender related to documentation requirements. Such omission shall not be related to any aspect of the rates of the Tender reflected in the Priced Schedule or any mandatory criteria. Failure of the Tenderer to comply with the request may result in the consideration of its Tender as non-responsive.
	43.7		TEC may regard a Tender as responsive even if it contains: (a) minor or insignificant deviations which do not meaningfully alter or depart from the technical specifications, characteristics and commercial terms and, conditions or other mandatory requirements set out in the Tender Document; or (b) errors or oversights, that if corrected, would not alter the key aspects of the Tender.
<b>44. Clarification on Tender</b>	44.1		TEC may ask Tenderers for clarification of their Tenders, including breakdowns of unit rates, in order to facilitate the examination and evaluation of Tenders. The request for clarification by the TEC and the response from the Tenderer shall be in writing, and Tender clarifications which may lead to a change in the substance of the Tender or in any of the key elements of the Tender as stated under ITT Sub Clause 43.2, will neither be sought nor be permitted.
	44.2		Changes in the Tender price shall also not be sought or permitted, except to confirm the correction of arithmetical errors discovered by the TEC in the evaluation of the Tenders, as stated under ITT Sub Clause 46.1.
	44.3		Any request for clarifications by the TEC shall not be directed towards making an apparently non-responsive Tender responsive and reciprocally the response from the concerned Tenderer shall not be articulated towards any addition, alteration or modification to its Tender.

	<del>54.2</del> 51.3 51.4 51.5	The Tenderer shall be provided a reasonable timeline, but not less than three (3) working days, to respond against a clarification request. If a Tenderer does not provide clarifications of its Tender by the date and time, its Tender shall not be considered in the evaluation.
<del>48. Negotiations on</del>	<del>48.1</del>	Following the opening of Tenders until issuance of Notification of Award no Tenderer shall, unless requested to provide clarification to its Tender or unless necessary for submission of a complaint, communicate with the concerned Procuring Entity.
<del>53. Post-qualification Information</del>	53.1 53.2 <del>53.3</del>	Tenderers shall not seek to influence in anyway, the examination and evaluation of the Tenders.
<del>54. Procuring Entity's Right to Accept any or to Reject Any or All Tenders</del>	<del>54.1</del> 45.3	Any effort by a Tenderer to influence the Procuring Entity in its decision concerning the evaluation of Tenders, Contract awards may result in the non-responsiveness of its Tender as well as further action in accordance with Section 64 (5) of the Public Procurement Act, 2006.
<del>55. Rejection of All Tenders</del>	55.1 <del>55.4</del> 55.2 55.3	All clarification requests shall remind Tenderers of the need for confidentiality and that any breach of confidentiality on the part of the Tenderer may result in their Tender being non-responsive.
<del>46. Enforcing of Reasonable Rejection</del>	<del>46.1</del>	Provided that the Tender is responsive, the TEC shall correct arithmetical errors on the following basis:
		<ul style="list-style-type: none"> <li>(a) if there is a discrepancy between the unit price and the line item total price that is obtained by multiplying the unit price and quantity, the unit price will prevail and the line item total price shall be corrected, unless in the opinion of the TEC there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted will govern and the unit price will be corrected; and</li> <li>(b) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and</li> <li>(c) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.</li> </ul>
	46.2	TEC shall correct the arithmetic errors and shall promptly notify the concerned Tenderer(s). If the Tenderer does not accept the correction of arithmetic errors, its Tender shall be rejected.
	46.3	Tenderers having quoted the tender price by more than 10 (Ten) percent above the official cost estimate, the tender shall be rejected.
<del>47. Financial Evaluation</del>	47.1	TEC will evaluate each Tender that has been determined, up to this stage of the evaluation, to be responsive to the requirements set out in the Tender Document.
	47.2	To evaluate a Tender, the TEC will consider the following:

		<ul style="list-style-type: none"> <li>(a) the Tender price for Item(s) or Lot</li> <li>(b) adjustments for correction of arithmetical errors, as stated under ITT Sub Clause 46.1;</li> <li>(c) adjustment for application of the methodology for determining the equivalent lot value, as stated under ITT Sub Clause 23.8, if any;</li> <li>(d) adjustment for application of the economic factors, as stated under ITT Sub Clause 47.4, if any;</li> <li>(e) adjustment in order to take into consideration the unconditional discounts and methodology for application of the discount offered for being awarded more than one lot, as stated under ITT Sub Clauses 23.10 and 23.11, if any.</li> </ul>
	47.3	Variations, deviations, alternatives and other factors which are in excess of the requirements of the Tender Document or otherwise result in unsolicited benefits for the Procuring Entity will not be considered in Tender evaluation.
	47.4	<p>The Procuring Entity's evaluation of a Tender may require the consideration of other factors, in addition to the Tender price quoted as stated under ITT Clause 23.1. The effect of the factors selected, if any, shall be expressed in monetary terms to facilitate comparison of Tenders. The factors, methodologies and criteria to be used shall be as specified in <b>TDS</b>. The applicable economic factors, for the purposes of evaluation of Tenders shall be:</p> <ul style="list-style-type: none"> <li>(a) adjustment for deviations in the Delivery and Completion Schedule;</li> <li>(b) cost of major replacement components, mandatory spare parts and service.</li> <li>(c)</li> </ul>
	47.5	If the winning lot is missing some item(s), as stated under ITT Clause 23, comprising twenty (20) percent or a smaller number of items in the lot, the Procuring Entity may procure those missing item(s) from the other responsive Tenderer(s) quoting the lowest price for the missing item(s).
<b>48. Assessing the Price of unpriced Items</b>	48.1	If it is so permitted under ITT Clause 23, any Tenderer offered only eighty percent (80%) the items of a lot as stated under ITT Sub-Clause 23.7, the TEC shall calculate the total lot value by adding up the average prices offered by other responsive Tenderers for the missing items to establish the winning lot Tender.
	48.2	If the winning lot is missing some items as stated under ITT Sub Clause 48.1, comprising less than twenty percent (20%), the Procuring Entity may procure the missing items from the Tenderer offering the least cost for those remaining items.

<b>49. Identifying Significantly Low-priced Tenders (SLT)</b>	49.1	Prices of all technically responsive Tenderers shall be checked to identify Significantly Low-priced Tender through a specified manner mentioned in the following Sub Clauses.
	49.2	<p>During the evaluation of tenders, the proposed prices of all technically responsive tenderers (at least two tenders) shall be used to determine a Weighted Average, considering:</p> <ol style="list-style-type: none"> <li>i. the official cost estimate,</li> <li>ii. the prices obtained from the recent Price Index in public procurement processes following ITT Sub Clause 49.4 and</li> <li>iii. the tenderers' quoted prices.</li> </ol> <p>The weights shall be as follows:</p> <ul style="list-style-type: none"> <li>• official cost estimate = <b>0.20</b></li> <li>• Prices obtained from the recent Price Index = <b>0.30</b></li> <li>• Prices quoted by all responsive tenderers = <b>0.50</b></li> </ul> <p>The formula shall be:</p> $\bar{x} = 0.5 * \frac{1}{n} \sum_{i=1}^n x_i + 0.2 * x_{OCE} + 0.3 * x_{NPPI}$ <p>Thereafter, the Weighted Standard Deviation (sd) of the quoted prices of all responsive tenders shall be determined using the following formula: _</p> $sd = \sqrt{\frac{(x_i - \bar{x})^2}{n}}$ <p>Where:</p> <ul style="list-style-type: none"> <li>• <math>x_i</math> = Quoted prices of tenderers</li> <li>• <math>\bar{x}</math> = Weighted Average</li> <li>• <math>n</math> = Number of responsive tenderers.</li> </ul>
	49.3	Finally, the lower limit of acceptable prices shall be $[\bar{x} - (x \text{ bar}) - sd]$ . Any tender quoted below this limit shall be considered as a significantly low-priced tender and shall be treated as financially non-responsive and rejected.
49.4	For determining the recent National Public Procurement Price Index, a national average percentage deviation for Goods procurement category shall be calculated from the e-GP system over a period of 28 days-consisting of the day of tender opening and the preceding 27 days.	

## G. Contract Award

<b>57. Award Criteria</b>	57.1	The Procuring Entity shall award the Contract to the Tenderer whose Tender is responsive to all the requirements of the Tender Document and that has been determined to be the lowest evaluated Tender, provided further that the Tenderer is determined to be Post-qualified in accordance with ITT Clause 53.
	57.2	Tenderer will not be required, as a condition for award, to undertake responsibilities not stipulated in the Tender Documents, to change its price, or otherwise to modify its Tender.
<b>58. Procuring Entity's Right to Vary Quantities</b>	58.1	The Procuring Entity, within the amount approved, reserves the right at the time of Contract Award to increase or decrease the quantity per item of Goods originally specified in Section 6: Schedule of Requirements, provided this does not exceed the percentage specified in the <b>TDS</b> , and without any change in the unit prices or other terms and conditions of the Tender and the Tender Document.
<b>59. Notification of Award</b>	59.1	Prior to the expiry of the Tender Validity period and within three (3) working days of receipt of the approval of the award by the Approving Authority, the Procuring Entity shall issue the Notification of Award (NOA) to the successful Tenderer.
	59.2	The NOA, ( <b>Form PG2-8</b> ) attaching the Contract Agreement as per the sample ( <b>Form PG2-9</b> ) to be signed, shall state: <ul style="list-style-type: none"> <li>(a) the acceptance of the Tender by the Procuring Entity;</li> <li>(b) the price at which the contract is awarded;</li> <li>(c) the date and time within which the Contract shall be signed.</li> </ul>
	59.3	In the event, the Tenders were invited for one (1) or more items on an "item-by-item" basis, contract(s) will comprise the corresponding item(s) awarded to the successful Tenderer(s) and, Contract(s) will be signed per each of the successful Tenderer(s) covering the corresponding item(s).
	59.4	In the event, the Tenders were invited for a single lot, contract will comprise the corresponding items in the lot awarded to the successful Tenderer and, Contract will be signed with the successful Tenderer of the lot, covering the item(s).
	59.5	In the event, the Tenders were invited for a number of lots on a "lot-by-lot" basis, contracts will comprise the corresponding items in a lot awarded to the successful Tenderer(s) and, Contract(s) will be signed per each of the successful Tenderer(s) per lot, covering the corresponding item(s).
<b>60. Reporting on Contract Awarding</b>	60.1	Immediately, but no later than 24 hours, after issuing the Notification of Award, the Procuring Entity shall, for the

		information of other tenderers and procurement-related stakeholders, publish the contract award details <b>Format PG2-B</b> on the his/her notice board or on its own website, as well as on the BPPA website. Such information shall remain displayed on the notice board or retained on the website for at least twenty-eight (28) days.
<b>61. Performance Security</b>	<b>61.1</b>	Performance Security shall be provided by the successful Tenderer in BDT currency and within the timeline as mentioned in the <b>TDS</b> .
	<b>61.2</b>	The proceeds of the Performance Security shall be payable to the Procuring Entity unconditionally upon first written demand as compensation for Contractor's failure to complete its obligations under the Contract.
<b>62. Form and Time Limit for Furnishing of Performance Security</b>	<b>62.1</b>	Performance Security, as stated under ITT Clause 61, may be in the form of a Bank Draft, or a Pay Order or an irrevocable unconditional Bank Guarantee in the format ( <b>Form PG2-10</b> ), without any alteration, issued by any Scheduled Bank of Bangladesh acceptable to the Procuring Entity.
	<b>62.2</b>	Within the timeline mentioned in the <b>TDS</b> from the issuance of the NOA but not later than the date specified therein, the successful Tenderer shall furnish the Performance Security for the due performance of the Contract in the amount as stated under ITT Sub Clauses 61.1 or 61.2.
<b>63. Validity of Performance Security</b>	<b>63.1</b>	Performance Security shall be required to be valid until a date twenty-eight (28) days beyond the Intended Completion Date as specified in Tender Document.
<b>64. Authenticity of Performance Security</b>	<b>64.1</b>	The Procuring Entity shall verify the authenticity of the Performance Security submitted by the successful Tenderer by sending a written request to the branch of the Bank issuing the Pay Order or Bank Draft or irrevocable unconditional Bank Guarantee in specified format.
	<b>64.2</b>	In case of Performance Security being found unauthentic, measures shall be taken following <b>ITT Sub Clause 4.4</b> .
<b>65. Retention Money and Contractual Security</b>	<b>65.1</b>	Upon the completion of delivery of Goods and subsequent acceptance by the TEAC, the Procuring Entity shall deduct from the payment certificate, a retention amount at the percentage rate as mentioned in <b>TDS</b> .
	<b>65.2</b>	The Performance Security mentioned in ITT Sub Clause 61.1 and the money to be retained as per ITT Sub Clause 65.1 will together be considered as the Contractual Security.
	<b>65.3</b>	<b>The Contractual Security against the contract shall not go beyond the amount mentioned in the TDS unless it is recommended by the TEC to extend as mentioned in ITT Sub Clause 65.4.</b>
	<b>65.4</b>	<b>The Procuring Entity shall increase the amount of the Contractual Security up to 25% of the contract value subject to recommendation of TEC as per Rule 36(2) of the PPR 2025.</b>

<b>66. Contract Signing</b>	66.1	At the same time as the Procuring Entity issues the NOA, the Procuring Entity will send the draft Contract Agreement and all documents forming the Contract to the successful Tenderer.
	66.2	Within the timeline mentioned in the <b>TDS</b> from the issuance of the NOA but not later than the date specified therein, the successful Tenderer and the Procuring Entity shall sign the contract.
	66.3	Failure of the successful Tenderer to sign the Contract, as stated under ITT Sub Clauses 66.1 and 66.2, shall constitute sufficient grounds for the annulment of the award and forfeiture of the Tender Security. In that event the Procuring Entity may award the Contract to the next lowest evaluated responsive Tenderer, who is determined by the TEC to be qualified to perform the Contract satisfactorily.
<b>67. Notification of Contract Signing</b>	67.1	Immediately, but no later than three (3) days after the signing of contract, the Procuring Entity shall publish the contract-related information, in the format prescribed in <b>Format PG2-C</b> on the his/her notice board or on its own website. The Procuring Entity shall also publish, on the BPPA website or web portal, the contract-related information together with details of the beneficial ownership of the successful Tenderer. This information shall be kept posted in the notice board or websites for at least thirty (30) days.
<b>68. Debriefing of Tenderers</b>	68.1	Debriefing of Tenderers by the Procuring Entity shall outline the relative status and weakness only of his or her Tender requesting to be informed of the grounds for not accepting the Tender submitted by him or her, without disclosing information about any other Tenderer.
	68.2	In the case of debriefing, confidentiality of the evaluation process shall be maintained.
<b>69. Adjudicator</b>	69.1	The Procuring Entity proposes the person named in the <b>TDS</b> to be appointed as Adjudicator under the Contract, at an indicative hourly fee and for those reimbursable expenses as specified in the TDS.
<b>70. Right to Complain and appeal</b>	70.1	Tenderer has the right to complain and appeal in accordance with the Sections 29 and 30 of Public Procurement Act 2006 and the Rule 72 of Public Procurement Rules, 2025. The Procuring Entity shall cause to dispose of the complaint and appeal in accordance with the provisions of Section 30 of Public Procurement Act 2006 and Rules 72-77 of Public Procurement Rules, 2025.

## Section 2. Tender Data Sheet

<i>Instructions for completing the Tender Data Sheet are provided, as needed, in the notes in italics and under lined mentioned for the relevant ITT clauses.</i>	
<b>ITT Clause</b>	<b>Amendments of, and Supplements to, Clauses in the Instruction to Tenderers</b>
<b>A. General</b>	
<b>ITT 1.1</b>	<p>The Procuring Entity <i>is Chairman, BGE, MBSTU</i></p> <p>The Name of the Tender is:</p> <p>Tender Ref:</p> <p>Lot No(s):</p> <p><i>[Note: if there is more than one lot, individual lots are to be identified in conformity with Section 6: Schedule of Requirements for Goods].</i></p>
<b>ITT 3.1</b>	<p>The source of public fund is</p> <p><i>GoB</i></p>
<b>ITT 3.3</b>	<p>The name of the Development Partner is</p>
<b>ITT 5.1</b>	<p>Tenderers from the following countries are not eligible:</p>
<b>ITT 6.1</b>	<p>Goods from the following counties are not eligible: <i>Esreal</i></p>
<b>B. Tender Document</b>	

<b>ITT 9.2</b>	The following are authorised agents/offices of the Procuring Entity for the purpose of issuing the Tender Document:
<b>ITT 10.1</b>	<p><u>Agent's/office Name:</u>  Address:  Telephone/Cell No.:  Fax No.:  e-mail address:</p> <p><i>[If not applicable, please specify "None". If there is more than one (1) Agent/office, then list all Agent's/office names and contact details]</i></p>
<b>C. Qualification Criteria</b>	
<b>ITT 13.1(a)</b>	<p>The minimum of years of general experience of the Tenderer in the supply of Goods and related services as Supplier shall be <i>[state number]</i> years.</p> <p><i>[a minimum of one (1) years would be deemed reasonable; years counting backward from the date of publication of IFT in the newspaper]</i></p>
<b>ITT 13.1(b)</b>	<p>The minimum specific experience as Supplier in supply of similar Goods of at least <i>one (1)</i> contract successfully completed within the last <i>[state number]</i> years, with a value of at least Tk. <i>[state amount]</i>.</p> <p><i>[the minimum number of contracts will depend upon the size and type of supply of goods, and the Procuring Entity should make its own judgement based upon its experience in the supply sector. For example, it could be a single contract of similar nature during the last three (3) or five (5) or ten (10) years or more wider timeframe subject to nature or frequency of supply (whichever appropriate); years counting backward from the date of publication of IFT in the newspaper]</i></p> <p><i>[the minimum value is recommended to be between 50 and 70 percent of the estimated cost of the proposed supply]</i></p> <p><i>[for Tenders where the package contains more than one (1) lot, this qualification requirements, shall be mentioned separately for each lot in the package]</i></p>
<b>ITT 14.1(b)</b>	<p>The minimum amount of financial resources as liquid asset or working capital or credit line(s) or specific credit commitment or in any combination of them, of the Tenderers shall be Tk <i>[12 Lac]</i></p> <p><i>[the minimum value is recommended to be between 80 and 100 percent of the estimated cost of the proposed supply]</i></p> <p><i>[for Tenders where the package contains more than one lot, this qualification requirements, shall be mentioned separately for each lot in the package]</i></p>
<b>D. Preparation of Tender</b>	
<b>ITT 20.1(h)ii.</b>	<p>Income Tax Assessment Year shall be <i>[insert assessment year]</i>;</p> <p><i>[The Assessment Year (AY) shall be the immediate past Assessment Year of the Financial Year in which the Tender is invited. For example, if the Tender is invited in the Financial Year 2025-2026, the AY shall be 2023-2024]</i></p>
<b>ITT 20.1(k)</b>	<p>The Tenderer shall submit with its Tender the following additional documents:</p> <p><i>[state list of documents, if any]</i></p>

ITT 21.2 (b)	Tender Security will not be required OR Tender Security will be will be required <i>[for LTM]</i>
ITT 23.3	Tenders are being invited for one or more items on an “item-by-item” basis. OR Tenders are being invited for a single lot. OR Tenders are being invited for a number of lots on “lot-by-lot” basis. <i>[delete not appropriate]</i>
ITT 23.6	Price quoted for each lot shall correspond at least to <i>[insert figure %]</i> of the items specified for each lot and correspond at least to <i>[insert figure %]</i> of the total lot value. <i>[Note: The figures shall be at least eighty percent (80%) of the total number of items required under that lot in the Schedule of Requirement, and representing at least sixty five percent (65%) of the estimated lot value to establish the winning lot Tender, simulated by incorporating the price of the missing items following procedures as stated under ITT Sub Clause 48.1]</i>
ITT 23.8	The price for the following particular item must be quoted by the Tenderers  <i>[insert the identification and name of the item as stated in Section 6: Schedule of Requirement]</i> <i>[state only when a particular item represents more than fifty (50) percent of the estimated lot value; if single particular item does not represent more than fifty (50) percent of the estimated lot value then state 'none']</i> The following particular item represents more than fifty percent (50%) of the estimated lot value is: <i>[State the identification and name of the item as stated in section 6, Schedule of requirement], if single particular item does not represent fifty (50) percent of the estimated lot value than [state 'none']</i>
ITT 27.1(c)	The required information regarding claims under litigation shall be current or during the last <i>[insert number]</i> years.  <i>[years should be consistent with the years of general experience required]</i>
ITT 27.1(f)	Manufacturer’s Authorization is not required. OR Manufacturer’s Authorisation is required for all the items listed in Section 6: Schedule of Requirements OR Manufacturer’s Authorisation is required only for the following items listed in Section 6: Schedule of Requirements:



	<p>“The Goods covered by this Tendering process are required to be delivered in accordance with, and completed within, the Delivery and Completion Schedule specified in Section 6, Schedule of Requirements. No credit will be given for earlier completion. Tender offering late contract performance schedules within acceptable period will be accepted but the Tenders shall be adjusted in the evaluation by adding to the Tender Price at the rate of [<i>specify percentage</i>] of the Tender Price for each day of delay. Tender offering delivery schedules beyond [<i>specify time limit</i>] of the date specified in Section 6, Schedule of Requirement, shall be rejected.”</p> <p><i>[delete, if not appropriate]</i></p> <p>(b) <b><u>Cost of major replacement components, mandatory spare parts, and service</u></b></p> <p>List of high-usage and high-value items of components and spare parts [<i>specify (spare parts, tools, major assemblies, estimated quantities)</i>] of usage in the initial period [<i>specify period</i>] of operation. The total cost of these items and quantities will be computed from spare parts unit prices submitted by the Tenderer and added to the Tender price, for evaluation purposes only.</p> <p><i>[delete, if not appropriate]</i></p>
<b>G. Award of Contract</b>	
<b>ITT 58.1</b>	<p>The maximum percentage by which quantities per item may be increased is [<i>state percentage</i>] at the time of Contract Award.</p> <p>The maximum percentage by which quantities per item may be decreased is [<i>state percentage</i>] at the time of Contract Award.</p> <p><i>[in both cases the percentage shall be up to a maximum of 20].</i></p>
<b>ITT 61.1</b>	<p>The amount of Performance Security shall be ten (10) percent of the Contract Price.</p> <p>The successful Tenderer shall furnish the Performance Security for the due performance of the Contract within seven (7) working days [as per Rule 123(7) of the PPR 2025] of issuance of the Notification of Award (NoA).</p>
<b>ITT 62.2</b>	<p>The Security Deposit shall be deducted @ ten (10) percent from the successful Tenderer’s (any government enterprise) payable invoices during Contract implementation, if awarded the Contract.</p>
<b>ITT 65.1</b>	<p>The Procuring Entity shall deduct from the payment certificate, a retention amount at the percentage rate of ten (10) percent from the payment certificate as Retention Money.</p>
<b>ITT 65.3</b>	<p>The Contractual Security against the contract shall not go beyond ten (10) percent of the contract price.</p>

<b>ITT 66.2</b>	The successful Tenderer shall sign the contract with the Procuring Entity within [mention fourteen (14) as per Rule 123(9) of the PPR 2025] days of issuance of the Notification of Award (NoA).
<b>ITT 69.1</b>	<p>The Adjudicator proposed by the Procuring Entity is <i>[Chairman, BGE, MBSTU]</i>. The hourly fee shall be Tk <i>[state amount]</i> and the reimbursable expenses shall be limited to <i>[state nature of reimbursable expenses, and limitations in value, if any]</i></p> <p>The biographical data of the Adjudicator is:</p> <p><i>[provide relevant information, such as education, experience, age, nationality, and present position; attach additional pages as necessary]</i></p>

## Section 3: General Conditions of Contract

### A. General

<b>1. Definitions</b>	1.1	<p>In the Conditions of Contract, which include Particular Conditions and these General Conditions, the following words and expressions shall have the meaning hereby assigned to them. Boldface type is used to identify the defined terms:</p> <p>(a) <b>Act means</b> The Public Procurement Act, 2006 (Act 24 of 2006).</p> <p>(b) <b>Adjudicator</b> is the expert appointed jointly by the Procuring Entity and the Contractor to resolve disputes in the first instance, as provided for in GCC Sub Clause 45.2.</p>
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<b>2. Interpretation</b>	2.1	(c) <b>Completion Schedule</b> means the fulfilment of the Related Services by the Supplier in accordance with the terms and conditions set forth in the Contract;
	2.2	
	2.3	(d) <b>Contract Agreement</b> means the Agreement entered into between the Procuring Entity and the Contractor, together with the Contract Documents referred to therein, including all attachments, appendices, and all documents requested or consented to by the Parties (notice, request or consent required or permitted to be given or made by one party to the other) pursuant to the Contract shall be, in writing, to the addresses specified in the PCC.
	2.4	(a) <b>Contract Documents</b> means the documents listed in GCC Clause 7.1, including any amendments thereto.
	2.5	(e) <b>Contract Price</b> means the price stated in the Notification of Award and thereafter as adjusted in accordance with the provisions of the Contract;
<b>3. Communications &amp; Notices</b>	3.1	(f) <b>Cost</b> means all expenditures, reasonably incurred, or to be incurred by the Contractor, whether on or off the point of delivery, including overhead, taxes, duties, fees and such other similar levies including corresponding incidental charges and premiums for banking and insurances, as applicable.
	3.2	(g) <b>Day</b> means calendar day unless otherwise specified as working days.
	3.3	(i) <b>Delivery</b> means the transfer of ownership of the Goods from the Supplier to the Procuring Entity in accordance with the terms and conditions set forth in the Contract;
		(j) <b>Force Majeure</b> means an event or situation beyond the control of the Supplier that is not foreseeable, is unavoidable, and its origins not due to negligence or lack of care on the part of the Contractor; such events may include, but not be limited to, acts of the Government in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes or more as included in GCC Clause 37;
		(k) <b>GCC</b> means the General Conditions of Contract.
		(l) <b>Government</b> means the Government of the People's Republic of Bangladesh.
		(m) <b>Goods</b> means raw materials, products and equipment and objects in solid, liquid or gaseous form, electricity, and related Services if the value of such Services does not exceed that of the Goods themselves;
		(n) <b>"Head of the Procuring Entity"</b> means the Secretary of a Ministry or a Division, the Head of a Government Department or Directorate; or the Chief Executive, or as applicable, Divisional Commissioner, Deputy Commissioner, District Judge; or by whatever designation called, of a local Government agency, an autonomous or semi-autonomous body or a

4. Governing Law	4.1	<p>The Contract shall be governed by and interpreted under the laws of the People's Republic of Bangladesh.</p> <p>(o) <b>Procuring Entity</b> means an Entity having administrative and financial powers to undertake procurement of Goods, Works or Services using public funds, as specified in the PCC;</p>
5. Governing Language	5.1	<p>The Contract shall be written in English. All correspondences and documents relating to the Contract may be written in English or Bangla. Supporting documents and printed literature that are part of the Contract may be in another language, provided they are accompanied by an accurate translation of the relevant passages in English, in which case, for purposes of interpretation of the Contract, such translation shall govern.</p> <p>(p) <b>PCC</b> means the Particular Conditions of Contract;</p> <p>(q) <b>Related Services</b> means Services linked to the supply of Goods contracts;</p>
	5.2	<p>(r) <b>Subcontractor</b> means any natural person or private or public entity, or a combination of the above, to whom any part of the Goods to be supplied or execution of any part of the Related Services is subcontracted by the Supplier;</p>
6. Corrupt, Fraudulent, Collusive, Coercive or Obstructive Practices	6.1	<p>The Government and the Development Partner, if applicable, requires that the Procuring Entity as well as the Tenderers and Contractors (including sub-contractors, agents, personnel, consultants, and service providers) shall observe the highest standard of ethics during implementation of procurement proceedings. <b>Since the execution of Conflicts and anti-fund PCC.</b></p> <p>(u) <b>Writing</b> means communication written by hand or machine, duly signed and includes, properly authenticated messages by facsimile or electronic mail.</p>
	6.2	<p>For the purpose of GCC Sub-Clause 6.2 the terms set forth below as follows-</p> <p>(a) <b>"Corrupt practice"</b> means offering or promising to offer, directly or indirectly, any bribe, employment, valuable item or service, or financial benefit to any officer or employee of the Procuring Entity or of any other public or private authority, with the intent to influence any act, decision, or procedure of the Procuring Entity in the course of the procurement process or contract execution, or the acceptance or solicitation of such by any officer or employee of the Procuring Entity. It shall also include any involvement of the Procuring Entity or any of its employees in corrupt, fraudulent, collusive, coercive, or obstructive practices as mentioned in this Rule;</p>
		<p>(b) <b>"Fraudulent practice"</b> means <b>any act of providing false statements, dishonestly concealing information, or omitting or misrepresenting or distorting facts by any person to influence a decision in the procurement process or contract execution;</b></p> <p>(c) <b>"Collusive practice"</b> means a scheme or arrangement between two (2) or more Persons, knowingly or unknowingly involving the Procuring Entity or any of its employees, that is designed to arbitrarily reduce the number of Tenders submitted or fix Tender prices at artificial, non-competitive levels, thereby denying the Procuring Entity the benefits of competitive price arising from genuine and open competition;</p>

		<p>(d) “Coercive practice” means harming or threatening to harm, directly or indirectly, Persons or their property to influence a decision to be taken in a Procurement proceeding or the execution of a Contract, and this will include creating obstructions in the normal submission process used for Tenders</p> <p>(e) <b>“Obstructive practice”</b> means deliberately destroying, falsifying, altering, or concealing evidence related to a procurement-related investigation, or providing false statements to an investigator so as to impede the investigation of allegations of corrupt, fraudulent, collusive, coercive, or obstructive practices; or intimidating, harassing, or threatening an investigator so as to discourage the disclosure of information or prevent the investigator from carrying out their duties, or directly or indirectly obstructing any action undertaken by the Bangladesh Public Procurement Authority (BPPA) in discharging its responsibilities assigned under the Bangladesh Public Procurement Authority Act, 2023.</p>
	6.3	Should any corrupt, fraudulent, collusive, coercive or obstructive practice of any kind, in competing for or in executing the Contract, is determined by the Procuring Entity, then the Procuring Entity may, upon giving 14 days’ notice to the Supplier, terminate the Supplier’s employment under the Contract and the provisions of GCC Clause 41 shall apply as if such expulsion had been made under GCC Sub-Clause 41.1 (Termination for Default).
	6.4	<p>If corrupt, fraudulent, collusive, coercive or obstructive practice of any kind, determined by the Procuring Entity or the Development Partner (if applicable) against the Supplier alleged to have carried out such practices, the Procuring Entity and/or the Development Partner shall;</p> <p>(a) exclude the Supplier from further participation in the particular Procurement proceeding; or</p> <p>(b) declare, at its discretion, the Supplier to be ineligible to participate in further Procurement proceedings, either indefinitely or for a specific period of time.</p>
	6.5	The Supplier shall be aware of the provisions on corruption, fraudulence, collusion, coercion and of the Public Procurement Act, 2006, the Public Procurement Rules, 2025 and in case of Development Partner financed contract, the Procurement Guidelines of the Development Partner.

13. Trademark, Patent and Intellectual Property Rights	6.613.1	The Supplier (including its manufacturers, sub-contractors, agents, personnel, consultants and service providers) shall permit the Government and/or the Development Partner to inspect the Supplier's accounts and records and other documents relating to the submission of Tender and contract performance, and to have them audited by auditors appointed by the Government and/or the Development Partner, if so required.
14. Copyright	14.1	
7. Documents	7.1	The following documents forming the Contract shall be in the following order of precedence, namely:
15. Subcontracting and Priority of Documents	15.1	(a) The signed Contract Agreement;
16. Supplier's Responsibilities	16.1	(b) The Notification of Award; (c) The Completed Tender; (d) Particular Conditions of Contract;
17. Procuring Entity's Responsibilities	17.1	(e) General Conditions of Contract; (f) Technical Specifications; (g) Drawings; (h) Priced Schedule and Schedule of Requirements and;
	17.2	(i) Other Documents including correspondences listed in the PCC forming part of the Contract.
8. Scope of Supply	8.1	Subject to the PCC, the Goods to be supplied shall be as specified in <b>Section 6: Schedule of Requirements.</b>
18. Issue change order, Order for Additional Delivery	8.218.1	Unless otherwise stipulated in the Contract, the Scope of Supply shall include all such items not specifically mentioned in the Contract but that can be reasonably inferred from the Contract as being required for attaining delivery and completion of the Goods and related services as if such items were expressly mentioned in the Contract Agreement.
	18.2	
9. Assignment	9.1	The Supplier shall not assign his rights or obligations under the Contract, in whole or in part, except with the Procuring Entity's prior written consent.
	18.3	
10. Eligibility	10.1	The Supplier and its Subcontractor(s) shall have the nationality of a country other than that specified in the PCC.
	10.2	All Goods and related services to be supplied under the Contract shall have their origin in the countries except any specified in the PCC.
19. Order for Additional Delivery	19.1	
11. Gratuities / Agency fees	11.1	No fees, gratuities, rebates, gifts, commissions or other payments, other than those shown in the Tender or in the Contract, have been given or received in connection with the procurement process or in the Contract execution.
20. Packing and Documents	20.1	
12. Confidential Details	12.1	The Supplier shall not, except for purposes of performing the obligations in this Contract, without the Procuring Entity's prior written consent, disclose this Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or

	20.2	information furnished by or on behalf of the Procuring Entity. Any such disclosure shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.
	20.3	
	12.2	Any document, other than this Contract itself, enumerated in GCC Clause 12.1 shall remain the property of the Procuring Entity and shall be returned (all copies) to the Procuring Entity on completion of the Supplier's performance under this Contract if so, required by the Procuring Entity.
<b>21. Delivery and Documents</b>	21.1	
<b>22. Acceptance</b>	22.1	
	22.2	
<b>23. Contract Price</b>	23.1	
	23.2	
<b>24. Transportation</b>	24.1	
	31.3	
	31.4	
	31.5	
	31.6	
	31.7	
	31.8	
<b>32. Warranty</b>	32.1	

	32.2	
	32.3	
	32.4	
	32.5	
	32.6	
	32.7	
<b>33. Extension of Delivery and Completion Schedule</b>	33.1	
	33.2	
	33.3	
	33.4	
	33.5	
	33.6	
	33.7	
<b>34. Liquidated Damages</b>	34.1	
<b>35. Limitation of Liability</b>	35.1	

<b>36. Adjustment for Changes in Legislation</b>	36.1	Unless otherwise specified in the Contract, if after the Contract, any law, regulation, ordinance, order or by law having the force of law is enacted, promulgated, abrogated, or changed in Bangladesh (which shall be deemed to include any change in interpretation or application by the competent authorities) that subsequently affects the Delivery Date and/or the Contract Price, then such Delivery Date and/or Contract Price shall be correspondingly increased or decreased, to the extent that the Supplier has thereby been affected in the performance of any of its obligations under the Contract. Notwithstanding the foregoing, such additional or reduced cost shall not be separately paid or credited if the same has already been accounted for in the adjustment of Contract Price where applicable, under <b>GCC Clause 23.</b>
<b>37. Force Majeure</b>	37.1	Force Majeure may include, but is not limited to, exceptional events or circumstances of the kind listed below: <ul style="list-style-type: none"> <li>(i) war, hostilities (whether war be declared or not), invasion, act of foreign enemies;</li> <li>(ii) rebellion, terrorism, sabotage by persons other than the Contractor's Personnel, revolution, insurrection, military or usurped power, or civil war;</li> <li>(iii) riot, commotion, disorder, strike or lockout by persons other than the Contractor's Personnel;</li> <li>(iv) munitions of war, explosive materials, ionising radiation or contamination by radio-activity, except as may be attributable to the Contractor's use of such munitions, explosives, radiation or radio-activity, and</li> <li>(v) natural catastrophes such as cyclone, hurricane, typhoon, tsunami, storm surge, floods, earthquake, landslides, fires, epidemics, quarantine restrictions, or volcanic activity;</li> <li>(vi) freight embargoes;</li> <li>(vii) acts of the Government in its sovereign capacity.</li> </ul>
	37.2	The Head of Procuring Entity decides the existence of a Force Majeure that will be the basis of the issuance of order for suspension of Supply as stated under <b>GCC Sub Clause 40.2.</b>
<b>38. Notice of Force Majeure</b>	38.1	If a Party is or will be prevented from performing its substantial obligations under the Contract by Force Majeure, then it shall give notice within fourteen (14) days after the party became aware, to the other Party of the event or circumstances constituting the Force Majeure and shall specify the obligations, the performance of which is or will be prevented.

	38.2	Notwithstanding any other provision of this Clause, Force Majeure shall not apply to obligations of either Party to make payments to the other Party under the Contract.
<b>39. Duty to Minimise Delay</b>	39.1	Each Party shall at all times use all reasonable endeavours to minimise any delay in the performance of the Contract as a result of Force Majeure.
	39.2	A Party shall give notice to the other Party when it ceases to be affected by the Force Majeure.
<b>40. Consequences of Force Majeure</b>	40.1	The Supplier shall not be liable for forfeiture of its security, liquidated damages, or termination for default if and to the extent that it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure
	40.2	The Procuring Entity may suspend the delivery or contract implementation, wholly or partly, by written order for a certain period of time, as it deems necessary due to Force Majeure as defined in the Contract.
	40.3	Delivery shall be made either upon the lifting or the expiration of the suspension order. However, if the Procuring Entity terminates the contract as stated under <b>GCC Clause 40</b> , resumption of delivery cannot be done.
	40.4	After receiving notice under GCC Sub Clause 37.1, the Procuring Entity shall proceed to determine these matters under the provisions of the Contract.
<b>41. Termination for Default</b>	41.1	<p>The Procuring Entity, without prejudice to any other remedy for fundamental breach of Contract, by giving fourteen (14) days written notice of default sent to the Supplier, may terminate the Contract in whole or in part if any of the following events (but not limited to) occurs:</p> <ul style="list-style-type: none"> <li>i. the Supplier fails to deliver any or all of the Goods within the period specified in the Contract, or within any extension thereof granted by the Procuring Entity pursuant to <b>GCC Clause 33</b>; or</li> <li>ii. the Supplier fails to perform any other obligation under the Contract; or</li> <li>iii. the Supplier, in the judgement of the Procuring Entity has engaged in corrupt, fraudulent, collusive, coercive or obstructive practice as defined in GCC Clause 6, in competing for or in executing the Contract; or</li> <li>iv. the deductible amount due to Liquidated Damages reaches its maximum as stated under <b>GCC Clause 34</b></li> <li>v. the Supplier has assigned any subcontractor for any part or the full of scope under this contract after the contract has been signed.</li> </ul>
	41.2	If any of the events pointed out under <b>GCC Sub Clause 41.1</b> or any such event that is not listed in that clause but can be deemed as a fundamental breach of a contract happens, the affected party shall notify (first notice- Notice of Default)

		the defaulted party of such event and its intention to terminate the contract making reference(s) to the relevant GCC Clauses and ask the defaulted party the reason why the affected party will not terminate the contract with a 21-day timeline from the issuance of the first notice to provide any clarification.
	41.3	If the Procuring Entity receives a reasonable clarification on the breaching event from the Supplier or the Supplier attempts and accomplishes any remedial action to mitigate the breach event, the Procuring Entity may affirm the contract without limiting its right to terminate the contract for any other fundamental breach by the Supplier.
	41.4	If the Procuring Entity does not receive any response or receive an unacceptable clarification on the breach event, it may terminate the contract mentioning an immediate effective date through a final notice.
	41.5	The final notice (Notice of Termination) will be issued by the Procuring Entity getting approval from the Head of the Procuring Entity and the Supplier shall not perform any activity after issuance of that notice.
	41.6	The Head of the Procuring Entity may create a Contract Termination Review Committee (CTRC) to assist him in the discharge of this function. All decisions recommended by the CTRC shall be subject to the approval of the Head of the Procuring Entity.
	41.7	In the event the Procuring Entity terminates the Contract in whole or in part, as stated under GCC Clause 41.1, the Procuring Entity may procure, upon such terms and in such manner as it deems appropriate, Goods similar to those undelivered or not performed, and the Supplier shall be liable to the Procuring Entity for any additional costs as mentioned in the <b>PCC</b> for such similar Goods. However, the Supplier shall continue performance of the Contract to the extent not terminated.
<b>42. Termination for Insolvency</b>	42.1	The Procuring Entity shall terminate this Contract if the Supplier is declared bankrupt or insolvent as determined with finality by a court of competent jurisdiction. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring Entity and/or the Supplier.
<b>43. Termination for Convenience</b>	43.1	The Procuring Entity, by giving twenty-one (21) days written notice sent to the Supplier, may terminate this Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that the termination is for the procuring Entity's convenience, the extent to which performance of the Supplier under the contract is terminated, and the date upon which such termination becomes effective.

	43.2	<p>The Goods that have been delivered and/or performed or are ready for delivery or performance within twenty-one (21) days after the Supplier's receipt of Notice to Terminate shall be accepted by the Procuring Entity at the contract terms and prices. For Goods not yet performed and/or ready for delivery, the Procuring Entity may elect:</p> <p>(a) to have any portion delivered and/or performed and paid at the contract terms and prices; and/or</p> <p>(b) to cancel the remainder and pay to the Supplier an agreed amount for partially completed and/or performed goods and for materials and parts previously procured by the Supplier</p>
	43.3	<p>The expiration of the Delivery and Completion Schedule, initiation of amicable settlement of disputes, adjudication and arbitral proceedings under the set terms and conditions shall not be deemed a termination of the contract.</p>
<b>44. Amendment to Contract</b>	44.1	<p>The amendment to Contract shall generally include equitable adjustments in original Contract price, Delivery and Completion Schedule and, any other changes acceptable under the conditions of the Contract.</p>
	41.2	<p>The Procuring Entity shall amend the Contract, incorporating the changes approved in accordance with the Delegation of Financial Power or sub-delegation thereof and, introduced to the original terms and conditions of the Contract.</p>
<b>45. Settlement of Disputes</b>	45.1	<p><u>Amicable Settlement:</u></p> <p>The Procuring Entity and the Supplier shall use their best efforts to settle amicably all disputes arising out of or in connection with this Contract or its interpretation.</p>
	45.2	<p><u>Adjudication</u></p> <p>(a) If the Supplier /Procuring Entity believe that amicable settlement of dispute is not possible between the two parties, the dispute shall be referred to the Adjudicator within fourteen (14) days of first written correspondence on the matter of disagreement;</p> <p>(b) The Adjudicator named in the <b>PCC</b> is jointly appointed by the parties. In case of disagreement between the parties, the Appointing Authority designated in the <b>PCC</b> shall appoint the Adjudicator within fourteen (14) days of receipt of a request from either party;</p> <p>(c) The Adjudicator shall give its decision in writing to both parties within twenty-eight (28) days of a dispute being referred to it;</p>

		<p>(d) The Supplier shall make all payments (fees and reimbursable expenses) to the Adjudicator, and the Procuring Entity shall reimburse half of these fees through the regular progress payments;</p> <p>(e) Should the Adjudicator resign or die, or should the Procuring Entity and the Supplier agree that the Adjudicator is not functioning in accordance with the provisions of the Contract; a new Adjudicator will be jointly appointed by the Procuring Entity and the Supplier. In case of disagreement between the Procuring Entity and the Supplier the Adjudicator shall be designated by the Appointing Authority designated in the <b>PCC</b> at the request of either party, within fourteen (14) days of receipt of a request from either Party.</p>
	45.3	<p><u>Arbitration</u></p> <p>(a) If the Parties are unable to reach a settlement under <b>GCC Clause 45.1 or 45.2</b> within twenty-eight (28) days of the first written correspondence on the matter of disagreement or within twenty-eight (28) days of the date of decision made by the Adjudicator as per <b>GCC Sub Clause 45.2(c)</b>, then either Party may give notice to the other party of its intention to commence arbitration in accordance with <b>GCC Sub Clause 45.3(b)</b>;</p> <p>(b) The arbitration shall be conducted in accordance with the Arbitration Act (Act No 1 of 2001) of Bangladesh as at present in force and in the place shown in the <b>PCC</b>.</p>

## Section 4. Particular Conditions of Contract

*Instructions for completing the Particular Conditions of Contract are provided, as needed, in the notes in italics mentioned for the relevant GCC clauses.*

GCC Clause	Amendments of, and Supplements to, Clauses in the General Conditions of Contract
<b>GCC 1.1(o)</b>	The Procuring Entity is [ <i>Chairman, BGE, MBSTU</i> ]
<b>GCC 1.1(t)</b>	The site(s)/ point(s) of delivery is/are: <i>Dept. of BGE</i>
<b>GCC 3.1</b>	For <b>notices</b> , the Procuring Entity's contact details shall be: Attention: Address: Telephone/Cell: Facsimile number: Electronic mail address:
	For <b>notices</b> , the Supplier's contact details shall be: Attention: Address: Telephone/Cell: Facsimile number: Electronic mail address:
<b>GCC 7.1(i)</b>	The following documents shall also be part of the Contract: [insert the name of the documents]
<b>GCC 8.1</b>	The Scope of Supply shall be defined in Section 6, Schedule of Requirements. or [At the time of awarding the Contract, the Procuring Entity shall specify any change in the Scope of Supply with respect to Section 6, Schedule of Requirements included in the Tender Document. Such changes may be due, for instance, if the quantities of Goods and related services are increased or decreased at the time of awarding the Contract pursuant to ITT Sub Clause 58.1]
<b>GCC 10.1</b>	The Supplier that is a national of, or registered in, the following countries are not eligible: [state countries, if applicable]

	<p>Goods and related services to be supplied shall not have their origin in the following countries:</p> <p><i>[state countries, if applicable]</i></p>
<b>GCC 10.2</b>	
<b>GCC 20.2</b>	<p>The packing, marking and documentation inside and outside the packages shall be: <i>[insert in detail the type of packing required, the markings in the packing and all documentation required]</i></p> <p>The outer packing may be clearly marked on at least four sides as follows:</p> <p>Name and address of Procuring Entity</p> <p>Name of the Supplier</p> <p>Contract Description</p> <p>Final Destination/Delivery Point</p> <p>Gross weight</p> <p>Package number of total number of packages</p> <p>Brief description of the content</p> <p>Any special lifting instructions</p> <p>Any special handling instructions</p> <p><i>[The above requirements should be reviewed by the Procuring Entity on a case-by-case basis, with amendments being made as necessary.]</i></p>
<b>GCC 21.1</b>	<p>The documents to be furnished by the Supplier shall be as follows:</p> <p><i>[insert the detail requirements of documents]</i></p> <p>The documents to be furnished by the Supplier as follows:</p> <ol style="list-style-type: none"> <li>a. Copies of Supplier's invoice showing goods' description, quantity, unit price, total amount;</li> <li>b. Delivery note, railway receipt, or truck receipt;</li> <li>c. Manufacturer's/ Supplier's warranty certificate (if any);</li> <li>d. Inspection certificate issued by the nominated inspection agency (or Procuring Entity) and/ or the Supplier's factory inspection report (if any);</li> <li>e. Certificate of origin, if any.</li> </ol> <p><i>[The above requirements should be reviewed by the Procuring Entity on a case-by-case basis, with amendments being made as necessary.]</i></p>
<b>GCC 23.1</b>	<p>The original Contract price is: <i>[insert the amount in the NOA]</i></p>
<b>GCC 25.1</b>	<p>The method and conditions of payment to be made to the Supplier under this Contract shall be as follows:</p>

	<p>(a) <b>On Delivery and Acceptance:</b></p> <p>Tk. <i>[insert amount]</i> shall be paid pursuant to GCC Clause 21 and 22.</p> <p><i>[ninety (90) percent, if advance payment is admissible or hundred (100) percent, if advance payment is not admissible; of the original Contract Price of the Goods and related services delivered]</i></p> <p><i>[The Procuring Entity should amend this method and conditions as required for a particular procurement]</i></p>
<b>GCC 25.3</b>	<p>Payments shall be made in no case later than the days <i>[insert days]</i> after submission of an invoice or request for payment by the Supplier, and after the Procuring Entity has accepted it.</p> <p><i>[The Procuring Entity should make its own assessment in inserting the days]</i></p>
<b>GCC 25.5</b>	<p>The rate of interest shall be the prevailing rate of interest for commercial borrowing established in the country.</p> <p>Or</p> <p><i>[state 'None']</i></p> <p><i>[delete not appropriate]</i></p>
<b>GCC 29.1</b>	<p>The portion of payments to be retained is <b>ten (10) percent</b> of the contract price.</p>
<b>GCC 31.1</b>	<p>The inspections and tests shall be :<i>[ insert type of test, time, place, procedures for carrying out the inspections and tests</i></p> <p>Goods:</p> <p>Type of test:</p> <p>Time or milestone:</p> <p>Place:</p> <p>Procedure: ]</p> <p><i>[Depending on the type of Goods to be procured, there may be a need to provide for special inspections and/or tests to be carried out. In particular, this will be the case when the Goods are designed specifically for the purpose of the Project in question or where due to the nature of the Goods, there is a need to ensure compliance with certain technical specifications and requirements at an early stage. If there is a need for such special inspections and/or tests, the PCC should mention specific testing methods and the timing or milestones and places where the tests and/or inspections are to be carried out. ]</i></p>
<b>GCC 32.3</b>	<p>The Warranty Period shall be: <i>[ insert months]</i></p>
<b>GCC 32.7</b>	<p>The Supplier shall correct any defects covered by the warranty within <i>[insert days]</i> of being notified by the Procuring Entity of the occurrence of such defects.</p>

<p><b>GCC 34.1</b></p>	<p>The amount of Liquidated Damages is [<i>insert between 0.10 and 0.15</i>] of ONE (1) percent of the contract value of the undelivered Goods or any part thereof delivered after expiry of the Delivery and Completion Schedule or extended Delivery and Completion Schedule, as applicable, per day of delay.</p> <p><b><u>Guide to application of GCC Sub Clause 34.1 above</u></b></p> <p><i>[ Liquidated damages are equivalent to an amount to be determined in accordance with the following formulae]</i></p> <p><math>T = V \times P \times n</math></p> <p><b>Where;</b></p> <p><b>T = Total amount of Liquidated Damages</b></p> <p><b>V = Contract Value of undelivered Goods or any part thereof, delivered after expiry of the Delivery and Completion Schedule or extended Delivery and Completion Schedule, as applicable</b></p> <p><b>P = Percent-rate at which the Liquidated Damages shall be imposed per day of delay</b></p> <p><b>n = No of days delayed for delivery of the undelivered Goods or any part thereof, after expiry of the Delivery and Completion Schedule or extended Delivery and Completion Schedule, as applicable.</b></p>
	<p>The maximum amount of Liquidated Damages for the undelivered Goods or any part thereof is [<i>insert ≤ ten (10)</i>] percent of the final Contract Price of the whole of the Goods and related services.</p>
<p><b>GCC 41.7</b></p>	<p>The percentage to apply to the contract value of the Goods not completed, representing the Procuring Entity’s additional cost for completing the incomplete Supply, is <b>15 (fifteen)</b> percent of the revised official estimated cost of the incomplete Supply of Goods</p> <p>[ usually depending on the nature of the Goods]</p>
<p><b>GCC 45.2(b)&amp;(e)</b></p>	<p>The Adjudicator jointly appointed by the Parties is:</p> <p>Name:</p> <p>Address:</p> <p>Tel/Cell No:</p> <p>Fax No:</p> <p>e-mail address:</p> <hr/> <p>In case of disagreement between the parties, the Appointing Authority for the Adjudicator is the President of the Institution of Engineers, Bangladesh (IEB).</p>
<p><b>GCC 45.3(b)</b></p>	<p>Arbitration shall take place in: [<i>insert the name of the place with location and district</i>]</p>

## Section 5. Tender and Contract Forms

Form	Title
<b>Tender Forms</b>	
PG2-1	Tender Submission Letter
PG2-1A	Letter of Authorization
PG2-2	Tenderer Information
PG2-3A	Price Schedule for Goods
PG2-3B	Price Schedule for Related Services
PG2-4	Specifications Submission and Compliance Sheet
PG2-5	Manufacturer's Authorisation Letter
PG2-6	Bank Guarantee for Tender Security ( <i>when this option is chosen</i> )
PG2-7	Bank's Letter of Commitment for Line of Credit ( <i>when this option is chosen</i> )
<b>Contract Forms</b>	
PG2-8	Notification of Award
PG2-9	Contract Agreement
PG2-10	Bank Guarantee for Performance Security (when this option is chosen)
PG2-11	Contract Amendment

Forms PG2-1 to PG2-7 are the contents of the Tender Forms and should be completed as stated in ITT Clauses 20.

Forms PG2-8 to PG2-11 are the contents of the Contract Forms as stated in GCC Clause 7.

## ***Tender Submission Letter (Form PG2-1)***

*[This format shall be completed and signed by the Tenderer or his/her Authorised Signatory, without alterations, on the Letter-head pad of the Tenderer]*

To: <i>[Contact Person]</i> <i>[Name of the Procuring Entity]</i> <i>[Address of the Procuring Entity]</i>	Date:
Invitation for Tender No:	<i>IFT No.</i> _____
Tender Package No:	<i>Package No.</i> _____
Lot No: ( <i>when applicable</i> )	<i>Lot No.</i> _____

We, the undersigned, tender to execute in conformity with the Tender Document, the following Goods, viz:

In accordance with ITT Clause 23 and 24, the following price applies to our Tender:

The Tender price is:  
 (ITT Sub Clause 23.9 and 24.1)

Tk. \_\_\_\_\_  
*[in figures]*  
 Taka \_\_\_\_\_  
*[in words]*

In accordance with ITT Clauses 23, the following discounts shall apply to our Tender:

The unconditional discount proposed in this package/Lot/other lot(s) of the Tender is:                      In Percentage (%).-----

The discount shall be equally applicable on all the items of Schedule within each lot after arithmetical correction.

In signing this letter, and in submitting our Tender, we also confirm that:

- (a) our Tender shall be valid for the period stated in the Tender Data Sheet (ITT Sub Clause 28.1) and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (b) a Tender Security is attached in the form of a *[state Pay Order, Bank Draft, Bank Guarantee]* in the amount stated in the Tender Data Sheet (ITT Clause 30) and valid for a period of twenty-eight (28) days beyond the Tender Validity date;
- (c) if our Tender is accepted, we commit to furnishing a Performance Security within the time stated and, in the amount, stated in the Tender Data Sheet (ITT Clause 61) and in the form specified in the Tender Data Sheet (ITT Clause 62) valid for a period of twenty-eight (28) days beyond the date of completion of our performance obligations;
- (d) we have examined and have no reservations to the Tender Document, issued by you on *[insert date]*; including Addendum to Tender Document No(s) *[state numbers]*, issued in accordance with the Instructions to Tenderers (ITT Clause 11). *[insert the number and issuing date of each addendum; or delete this sentence if no Addendum has been issued]*;
- (e) we, for any part of the contract resulting from this Tender process, have nationalities from eligible countries, in accordance with ITT Sub Clause 5.1;
- (f) we are submitting this Tender as a sole Tenderer;
- (g) *we are not a Government owned entity as defined in ITT Sub Clause 5.10*  
*or*  
*we are a Government owned entity, and we meet the requirements of ITT Sub Clause 5.10;*
- (h) we declare that we are not associated, nor have been associated in the past, directly or indirectly, with a consultant or any other entity that has prepared the design, specifications and other documents in accordance with ITT Sub Clause 5.6;
- (i) we, for any part of the contract resulting from this Tender process, have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive, coercive or obstructive practices in accordance with ITT Sub Clause 5.7;
- (j) furthermore, we are aware of ITT Clause 4 concerning such practices and pledge not to indulge in such practices in competing for or in executing the Contract;
- (k) we confirm that we are not currently suspended or debarred in connection with ITT Clause 5.8,

- (l) we are not participating as Tenderer in more than one Tender in this Tendering process. We understand that your written Notification of Award shall constitute the acceptance of our Tender and shall become a binding Contract between us, until a formal Contract is prepared and executed;
- (m) we confirm that currently we do not have a record of insolvency, receivership, bankrupt or being wound up, our business activities were not been suspended, and it was not been the subject of legal proceedings in accordance with ITT Sub Clause 5.9;
- (n) we, including confirm that we have fulfilled our obligations to pay taxes and social security contributions applicable under the relevant national laws and regulations of Bangladesh in accordance with ITT Sub Clause 5.5;
- (o) we understand that you reserve the right to reject all the Tenders or annul the Tender proceedings, without incurring any liability to Tenderer, in accordance with ITT Clause 55.

Signature:	<i>[insert signature of authorised representative of the Tenderer]</i>
Name:	<i>[insert full name of signatory with National ID Number]</i>
In the capacity of:	<i>[insert capacity of signatory]</i>
Duly authorised to sign the Tender for and on behalf of the Tenderer	

*[If there is more than one (1) signatory, add other boxes and sign accordingly].*

**Attachment 1:**

[ITT Clause 35]

Written confirmation authorising the above signatory(ies) to commit the Tenderer

## ***Letter of Authorization (Form PG2-1A)***

*[This is the format for the Letter of Authorization submitted by the tenderer in accordance with ITT Clause 35.2]*

Invitation for Tender No:

Date:

Tender Package No:

Lot No (*when applicable*)

To:

*[Name and address of the Procuring Entity]*

I/We, the undersigned, as the Sole Proprietor/Authorized Partner/Partner-in-Charge/Managing Director/Chairman/Chief Executive Officer of the firm titled *[Insert Name and Address of the firm]*, do hereby authorize *[Insert name, designation, address and NID of the person being authorized]* to sign all the documents related with the tender on behalf of the firm. His/her specimen signatures are given below:

(signature)

1.....

(signature)

2.....

(signature)

3.....

*(Signature)*

Date:

*Name, designation, address and NID*

Note:

1. Relevant documentary evidence of authorizing capacity of the signatory of this authorization letter shall be attached.

## ***Tenderer Information (Form PG2-2)***

*[This format shall be completed and signed by the Tenderer or his/her Authorised Signatory, without alterations, on the Letter-head pad of the Tenderer]*

Invitation for Tender No: *IFT No]*  
 Tender Package No: *[ Package No]*  
 Lot No (*when applicable*): *[Lot No)]*

1.	Eligibility Information of the Tenderer [ITT -Clauses 5 & 25]	
1.1	Nationality of individual or country of registration	
1.2	Tenderer's legal title	
1.3	Tenderer's registered address	
1.4	Tenderer's legal status <i>[complete the relevant box]</i>	
	Proprietorship (Please mention name and NID of the proprietor)	
	Partnership (Please mention name and NID of the partners)	
	Limited Liability Concern (Please mention name and NID of CEO or MD and the Directors (members of Board of Directors) and/ or Shareholders (at least 10% shares) of the concern)	
	Government-owned Enterprise	
	Others <i>[please describe, if applicable]</i>	
1.5	Tenderer's year of registration	
1.6	Tenderer's authorised representative details	
	Name	
	National ID number	
	Address	
	Telephone / Fax numbers	
	e-mail address	

1.7	Litigation [ITT Sub Cause 14.1(a)]			
	A. No pending litigation <input type="checkbox"/> [if no pending litigation put Tick Mark in Box]			
	B. Pending litigation			
	Month/Year	Matter in dispute	Value of Pending Claim in Taka	
1.8	Tenderer to attach photocopies of the original documents mentioned aside		[All documents required under ITT Clauses 5 and 27]	
The following two information are applicable for National Tenderers				
1.9	Tenderer's Value Added Tax Registration (VAT) Number			
1.10	Tenderer's Tax Identification Number (TIN)			
[The foreign Tenderers, in accordance with ITT Sub Clause 5.1, shall provide evidence by a written declaration to that effect to demonstrate that it meets the criterion]				
2. Qualification Information of the Tenderer [ITT Clause 27]				
2.1	General Experience in the Supply of Goods [State years of experience]			
2.2	Specific Experience of satisfactory completion of supply of similar Goods			
	Contract No	[ insert reference no] of [ insert year]		
	Name of Contract	[insert name]		
	Role in Contract <i>[tick relevant box].</i>	Prime Supplier	Subcontractor	Management Supplier
	Award date	[insert date]		
	Completion date	[insert date]		
Total Contract Value	[insert amount]			
Procuring Entity's Name Address Tel <u>e-mail</u>				
Brief description with justifications of the similarity compared to the Procuring Entity's requirements	[state justification in support of its similarity compared to the proposed supply]			

2.3	Supply and/or production capacity of Goods are:		
	Year	Quantity	Type of Goods

2.4	Liquid assets available [ITT Sub Clause 14.1(b)]		
	No	Source of Financing	Amount Available

In order to confirm the above statements, the Tenderer shall submit, as applicable, the documents mentioned in ITT Sub Clause 27.1

2.5	Contact Details [ITT Sub Clause 27.1 (f)]
	Name, address, and other contact details of Tenderer Bankers and other Procuring Entity(s) that may provide references, if contacted by this Procuring Entity

### ***Price Schedule for Goods (Form PG2-3A)***

Invitation for Tender No:		Date:	
Tender Package No:		Package Description:	<i>[enter description as specified in Section 6]</i>
Tender Lot No:		Lot Description:	<i>[enter description as specified in Section 6]</i>

**A: PRICE OF GOODS (Including Spare Parts, if any) AND DELIVERY SCHEDULE**

1	2	3	3	4	5	6	7	8
Item No .	Description Of Item	(a)Country of Origin, (b)Country of Manufacturing	Unit of Measurement	Qty Of units Required	Unit price	Total price  (col. 4 × 5)	Point of Delivery as per Schedule of Requirement	Delivery Period Offered as per Schedule of Requirement
		<b>(Note 1)</b>			<b>(Note 2)</b>		<b>(Note 3)</b>	

**Note 1:** Country of Origin shall indicate the country of patent registration i.e. the country where the goods are deemed to have originated for trade.

**Note 2:** All unit rates and prices quoted by the Tenderers against each basic item or activity shall include the Tenderer’s profit, overheads, VAT and all other charges including corresponding incidental service charges and premiums for banking and insurances, as applicable and shall be the delivered price in final destination or at point of delivery and, thus forth the total Tender Price quoted by the Tenderers

**Note 3:** Tenderer will complete these columns as appropriate following the details specified in Section 6: Schedule of Requirements.

Signature:	<i>[insert signature of authorised representative of the Tenderer]</i>
Name:	<i>[insert full name of signatory with National ID]</i>
In the capacity of:	<i>[insert designation of signatory]</i>
Duly authorised to sign the Tender for and on behalf of the Tenderer	

***Price Schedule for Related Services (Form PG2-3B)***

Invitation for Tender No:		Date:	
Tender Package No:		Package Description:	<i>[enter description as specified in Section 6]</i>
Tender Lot No:		Lot Description:	<i>[enter description as specified in Section 6]</i>

**B: PRICE OF RELATED SERVICES (Including Incidental services, if any) AND COMPLETION SCHEDULE**

1	2	3	3	4	5	6	7	
Item N° .	Description Of Item	Country of Origin	Unit of Measureme nt	Qty Of units Required	Unit price	Total price  (col. 4 × 5)	Point of Completion as per Schedule of Requirement	Completion Schedule  Offered as per Schedule of Requirement
					(Note1)		(Note2)	

**Note 1:** All unit rates and prices quoted by the Tenderers against each basic item or activity shall include the Tenderer's profit, overheads, VAT and all other charges including corresponding incidental service charges and premiums for banking and insurances, as applicable, and shall be the delivered price in final destination or at point of delivery and, thus forth the total Tender Price quoted by the Tenderers.

**Note 2:** Tenderers will complete these columns as appropriate following the details specified in Section 6: Schedule of Requirements

Signature:	<i>[insert signature of authorised representative of the Tenderer]</i>
Name:	<i>[insert full name of signatory with National ID]</i>
In the capacity of:	<i>[insert designation of signatory]</i>
Duly authorised to sign the Tender for and on behalf of the Tenderer	

## ***Specifications Submission and Compliance Sheet (Form PG2-4)***

Invitation for Tender No:

Date:

Tender Package No:

Package Description: *[enter description as specified in Section 6]*

Tender Lot No:

Lot Description: *[enter description as specified in Section 6]*

Item No.	Name of Goods or Related Service	Country of Origin	Make and Model ( <i>when applicable</i> )	Full Technical Specifications and Standards
1	<b>2</b>	3	4	5
	<b>FOR GOODS</b>			Note 1
	<b>FOR RELATED SERVICES</b>			

*[The Tenderer should complete all the columns as required]*

Signature:	<i>[insert signature of authorised representative of the Tenderer]</i>
Name:	<i>[insert full name of signatory with National ID]</i>
In the capacity of:	<i>[insert designation of signatory]</i>
Duly authorised to sign the Tender for and on behalf of the Tenderer	

## ***Manufacturer's Authorisation Letter (Form PG2-5)***

*[The Tenderer shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer.]*

*[The Tenderer shall include it in its Tender, if so indicated in the TDS as stated under ITT Sub Clause 27.1 (e)]*

Invitation for Tender No:	Date:
Tender Package No:	
Tender Lot No ( <i>when applicable</i> ):	
To: [Name and address of Procuring Entity]	

WHEREAS

We *[insert complete name of Manufacturer]*, who are official manufacturers of *[insert type of goods manufactured]*, having factories at *[insert full address of Manufacturer's factories]*, do hereby authorize *[insert complete name of Tenderer]* to supply the following Goods, manufactured by us *[insert name and or brief description of the Goods]*.

We hereby extend our full guarantee and warranty as stated under GCC Clause 32 of the General Conditions of Contract, with respect to the Goods offered by the above Tenderer.

Signed: *[insert signature(s) of authorized representative(s) of the Manufacturer]*

Name: *[insert complete name(s) of authorized representative(s) of the Manufacturer]*

Address: *[insert full address including Fax and e-mail]*

Title: *[insert title]*

Date: *[insert date of signing]*

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PG2

## ***Bank Guarantee for Tender Security (Form PG2-6)***

*[This is the format for the Tender Security to be issued by any scheduled Bank of Bangladesh without alteration, in accordance with ITT Clause 30 & 31]*

Invitation for Tender No:

Date:

Tender Package No:

Lot No (*when applicable*)

To:

[Name and address of the Procuring Entity]

**TENDER GUARANTEE No:** [insert number]

We have been informed that [*name of Tenderer*] (hereinafter called “the Tenderer”) intends to submit to you its Tender dated [*date of Tender*] (hereinafter called “the Tender”) for the supply of [*description of Goods*] under the above Invitation for Tenders (hereinafter called “the IFT”).

Furthermore, we understand that, according to your conditions, the Tender must be supported by a Bank Guarantee for Tender Security.

At the request of the Tenderer, we [*name of Bank*] hereby irrevocably unconditionally undertake to pay you, without cavil or argument, any sum or sums not exceeding in total an amount of Tk [*insert amount in figures and words*] upon receipt by us of your first written demand accompanied by a written statement that the Tenderer is in breach of its obligation(s) under the Tender conditions, because the Tenderer:

- a. has withdrawn its Tender after opening of Tenders but within the validity of the Tender Security; or
- b. failed to furnish Performance Security within the period stipulated in the NOA; or
- c. refused to sign the Contract Agreement by the time specified in the NOA; or
- d. did not accept the correction of the Tender price following the correction of the arithmetic errors as stated under ITT.
- e. involves in any corrupt, fraudulent, collusive, coercive or obstructive practice of any kind as defined in ITT Clause 4.

This guarantee will expire

- (a) if the Tenderer is the successful Tenderer, upon our receipt of a copy of the Contract Agreement signed by the Tenderer or a copy of the Performance Security issued to you in accordance with the ITT; or
- (b) if the Tenderer is not the successful Tenderer, twenty-eight (28) days after the expiration of the Tenderer's Tender Validity period, being *[date of expiration of the Tender Validity plus twenty-eight (28) days]*.

Consequently, we must receive at the above-mentioned office any demand for payment under this guarantee on or before that date.

Signature

Signature

## ***Letter of Commitment for Bank's Undertaking for Line of Credit (Form PG2-7)***

*[This is the format for the Credit Line to be issued by any scheduled Bank of Bangladesh, without alterations, in accordance with ITT Clause 27.1(d).]*

Invitation for Tender No:

Date:

Tender Package No:

Lot No (*when applicable*)

To:

*[Name and address of the Procuring Entity]*

### **CREDIT COMMITMENT No: [insert number]**

We have been informed that *[name of Tenderer]* (hereinafter called "the Tenderer") intends to submit to you its Tender (hereinafter called "the Tender") for the execution of the Supply of *[description of Goods]* under the above Invitation for Tenders (hereinafter called "the IFT").

Furthermore, we understand that, according to your conditions, the Tenderer's Financial Capacity i.e. Liquid Asset must be substantiated by a Letter of Commitment of Bank's Undertaking for Line of Credit.

At the request of, and arrangement with, the Tenderer, we *[name and address of the Bank]* do hereby agree and undertake that *[name and address of the Tenderer]* will be provided by us with a revolving line of credit, in case awarded the Contract, for the delivery of Goods viz. *[insert name of Goods]*, for an amount not less than BDT *[in figure]* (*in words*) for the sole purpose of the execution of the above Contract. This Revolving Line of Credit will be maintained by us until issuance of "Acceptance Certificate" by the Procuring Entity.

In witness whereof, authorised representative of the Bank has hereunto signed and sealed this Letter of Commitment.

Signature

Signature

## ***Notification of Award (Form PG2-8)***

Reference No:

Date:

To:

[Name of the successful tenderer]

This is to notify you that your Tender dated [*insert date*] for the supply of the Goods for [*name of Contract*] for the Contract Price of BDT [*state amount in figures and in words*] as evaluated in accordance with the Instructions to Tenderers, has been approved by the competent authority.

You are, thus, requested to take following actions:

- i. furnish a Performance Security in the specified format and in the amount of Tk [*state amount in figures and words*], within [*mention number of days as per Rule 123(7)*] working days of issuance of this letter but no later than [*specify the date of the last working day of the allowed time*] in accordance with ITT Clause No 63;
- ii. sign the Contract within [*mention number of days as per Rule 123(11)*] days of issuance of this letter but no later than [*specify the date of the last working day of the allowed time*] in accordance with ITT Clause 66.

You may proceed with the supply of the Goods only upon completion of the above tasks. You may also please note that this Notification of Award shall constitute the formation of this Contract which shall become binding upon you.

We attach the draft Contract and all other documents for your perusal and signature.

Signed
Duly authorized to sign for and or behalf of
[name of Procuring Entity]
Date:

## ***Contract Agreement (Form PG2-9)***

THIS AGREEMENT made the *[day]* day of *[month]*/*[year]* between *[name and address of Procuring Entity]* (hereinafter called "the Procuring Entity") of the one part and *[name and address of Supplier]* (hereinafter called "the Supplier") of the other part:

WHEREAS the Procuring Entity invited Tenders for certain goods and related services, viz, *[brief description of goods]* and has accepted a Tender by the Supplier for the execution of those Goods in the sum of Taka *[Contract Price in figures and in words]* (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the General Conditions of Contract hereafter referred to.
2. The documents forming the Contract shall be interpreted in the following order of priority:
  - (a) the signed Contract Agreement
  - (b) the Notification of Award
  - (c) the completed Tender and the Appendix to the Tender
  - (d) the Particular Conditions of Contract
  - (e) the General Conditions of Contract
  - (f) the Technical Specifications
  - (g) the General Specifications
  - (h) the Drawings
  - (i) the priced Schedules
  - (j) any other document listed in the **PCC** forming part of the Contract.
3. In consideration of the payments to be made by the Procuring Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring Entity to provide the goods and to remedy any defects therein in conformity in all respects with the provisions of the Contract.
4. The Procuring Entity hereby covenants to pay the Supplier in consideration of the execution and completion of the Goods and the remedying of defects therein; the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Bangladesh on the day, month and year first written above.

For the Procuring Entity

For the Supplier

Signature

Name

National ID No.

Title

In the presence of Name

Address

## ***Bank Guarantee for Performance Security (Form PG2-10)***

*[This is the format for the Performance Security to be issued by any scheduled Bank of Bangladesh, without alteration, in accordance with ITT Clause 61]*

Contract No: [insert reference number]

Date: [insert date]

To:

[ insert Name and address of Procuring Entity]

### **PERFORMANCE GUARANTEE No: [insert number]**

We have been informed that *[name of Supplier]* (hereinafter called "the Supplier") has undertaken, pursuant to Contract No *[insert reference number of Contract]* dated *[insert date of Contract]* (hereinafter called "the Contract"), the execution of Goods *[description of Goods]* under the Contract.

Furthermore, we understand that, according to your conditions, the Contract must be supported by a Bank Guarantee for Performance Security.

At the request of the Supplier, we *[name of Bank]* hereby irrevocably unconditionally undertake to pay you, without cavil or argument, any sum or sums not exceeding in total an amount of Tk *[1.5 lac (One lac Fifty Thousands)]* upon receipt by us of your first written demand accompanied by a written statement that the Supplier is in breach of its obligation(s) under the Contract conditions, without you needing to prove or show grounds or reasons for your demand of the sum specified therein.

This guarantee is valid until *[date of validity of guarantee]*, consequently, we must receive at the above-mentioned office any demand for payment under this guarantee on or before that date

Signature

Signature

## *Contract Amendment (Form PG2-11)*

[Insert Full Contact Details of the Procuring Entity]

### **CONTRACT AMENDMENT**

<b>Contract No.</b>	
<b>Amendment No.</b>	
<b>Approval Reference No.</b>	

Contract No. [insert number/year] by and between the [insert Procuring Entity's name] and [insert Supplier's legal title] for the contract named [insert name of the Goods] is amended as follows:

1. GCC Clause [insert clause no], is hereby revised as \_\_\_\_\_  
\_\_\_\_\_
2. GCC Clause [insert clause no], is hereby revised as \_\_\_\_\_  
\_\_\_\_\_

and so on.

The effective date of this Amendment is [insert effective date] or upon execution whichever is later.

#### **ALL OTHER TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT SHALL REMAIN IN FULL FORCE AND EFFECT**

THIS AMENDMENT, consisting of [insert number] page(s) and [insert number] attachment(s), is executed by the persons signing below who warrant that they have the authority to execute this Amendment under the original Contract.

IN WITNESS WHEREOF, the Procuring Entity and the Supplier have signed this Amendment.

[Supplier's Authorized Signatory]

[Procuring Entity's Authorized Signatory]

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

## Section 6. Schedule of Requirements

Invitation for Tender No: OTM/BGE/2025-26/01 Date: 20.05.2026

Tender Package No: BGE/Lab/Equipment/OTM-01

Lo No (*when applicable*): 01

### A. List of Goods and Delivery Schedule

*This Section provides the List of Goods and Delivery Schedule and List of Related Services and Completion Schedule and must be carefully prepared by a Procuring Entity for each object of procurement. The Procuring Entity may include the delivery of a limited supply of fast-moving and/or hard-to-find spare parts in this Schedule of Requirement. This is to ensure the continued use or operation of the equipment.*

When completing Form PG2-2 the Tenderer shall quote prices and contract delivery dates for each item against each lot and show each Lot separately, as specified in the List of Goods and Delivery Schedule.)

Item No.	Description of Item	Unit of Supply	Quantity of Units required	Point of Delivery	Date Required (in days)
1	2	3	4	5	6
	Procuring Entity's Option for delivery terms is:				<i>[note 1]</i>
<b>Lot No 1: <i>[enter description]</i></b>					
01	<b>Autoclave</b>	<i>1</i>	<i>Nos</i>	BGE Dept.	07 days
02	<b>Ultrapure Water System Deionizer Water Plant</b>	<i>1</i>	<i>Nos</i>	BGE Dept.	07 days

Note 1: Delivery period starts from the date of contract signing

## B. List of Related Services and Completion Schedule

Notes on Related Services					
<p><i>The Procuring Entity shall clearly specify the Related services/Incidental services, other than inland transportation and other services required to convey the Goods to their final destination, in this Schedule of requirement. In particular, these services may refer to any of the following but not limited to:</i></p>					
(a) <i>performance or supervision of on-site assembly and/or start-up of the supplied Goods;</i>					
(b) <i>furnishing of tools required for assembly and/or maintenance of the supplied Goods;</i>					
(c) <i>furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;</i>					
(d) <i>performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time as specified, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and</i>					
(e) <i>training of the Procuring Entity's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods</i>					

When completing Form PG2-2 the Tenderer shall quote prices and Completion date for services for each item against each lot

Item No.	Description of Related Services	Unit of Supply	Quantity of Units Required	Point at which Services are required	Required Completion Date for Services
1	2	3	4	5	6
	Procuring Entity's Option for delivery terms is:				29.06.2026
<b>Lot No 1: [enter description]</b>					
01	<b>Autoclave</b>	1	Nos		
02	<b>Ultrapure Water System Deionizer Water Plant</b>	1	Nos		

Note 1: Delivery period starts from the date of contract signing

Note 2: The Procuring Entity must decide whether there is a separate unit of supply and quantity of units, otherwise may specify ONE (1) in both columns or LUMP SUM in Column 4

## Section 7. Technical Specifications

### Notes on Drawings

*[The Procuring Entity shall follow the Rule 38 of Public Procurement Rule, 2025 while preparing the Technical Specifications of the Goods]*

*[A set of precise and clear specifications is a prerequisite for Tenderers to respond realistically and competitively to the requirements of the Procuring Entity. In the context of Competitive Tender, the specifications must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness and economy in procurement be realized, responsiveness of Tenders be ensured, and the subsequent task of Tender evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials. ]*

The Goods and Related Services shall comply with following Technical Specifications:

Item No	Name of Item or Related Service	Technical Specification and Standards
1	2	3
<b>Lot No 1: [Mentioned in Last Page]</b>		

## Section 8. Drawings

N/A

*[Insert here a list of Drawings, including site plans, which should be attached to this section or annexed in a separate folder. The Drawings shall be clearly dated, numbered and show any revision number(s), if appropriate.]*

## **Annexures: Formats**

<b>Format</b>	<b>Title</b>
Format PG2-A	Invitation for Tender (IFT)
Format PG2-B	Reporting Contract Award

Format PG2-C	Public Reporting on Contract Signing
Format PG2-D	Acceptance Certificate

### ***Format: PG2-A: Invitation for Tenders (IFT)***

*The **Invitation for Tenders (IFT)** is a copy of the standard format as appears on the website and used for published advertisement that provides relevant and essential information to help Tenderers to decide whether or not to participate in the particular Tender. This is provided in the Tender Document for information only. This should not be included in the FINAL DOCUMENT.*

### **Invitation for Tenders**

*[This is the website format and as used for published advertisement.]*

*It is not part of the Tender Document and included in this Document for information only]*

<b>GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH</b>				
1	Ministry/Division	<input type="text" value="&lt; select &gt;"/>		<b>V</b>
2	Agency	<input type="text" value="&lt; select &gt;"/>		<b>V</b>
3	Procuring Entity Name	<input type="text" value="&lt; type in name &gt;"/>		
4	Procuring Entity Code	Not used at present		
5	Procuring Entity District	<input type="text" value="&lt; select &gt;"/>	<b>V</b>	
6	Invitation for	<input type="text" value="&lt; select &gt;"/>	<b>V</b>	<input type="text" value="&lt; select &gt;"/>
7	Invitation Ref No	<input type="text" value="&lt; type in name &gt;"/>		<b>V</b>
8	Date	<input type="text" value="&lt; select &gt;"/>	<b>V</b>	
<b>KEY INFORMATION</b>				
9	Procurement Method	<input type="text" value="&lt; select &gt;"/>	<b>V</b>	<input type="text" value="&lt; select &gt;"/>
<b>FUNDING INFORMATION</b>				
10	Budget and Source of Funds	<input type="text" value="&lt; select &gt;"/>	<b>V</b>	
11	Development Partners (if applicable)	<input type="text" value="&lt; type in name &gt;"/>		
<b>PARTICULAR INFORMATION</b>				
12	Project / Program Code (if applicable)	<input type="text" value="&lt; use MOF code &gt;"/>		
13	Project / Program Name (if applicable)	<input type="text" value="&lt; use MOF name &gt;"/>		
14	Tender Package No.	<input type="text" value="&lt; type in name &gt;"/>		
15	Tender Package Name	<input type="text" value="&lt; type in name &gt;"/>		
16	Tender Publication Date	<input type="text" value="&lt; select &gt;"/>	<b>V</b>	
17	Tender Last Selling Date	<input type="text" value="&lt; select &gt;"/>	<b>V</b>	
	<i>[up to the day prior to the day of Deadline for Submission]</i>			
		<b>Date</b>	<b>Time</b>	
18	Tender Closing Date and Time	<input type="text" value="&lt; select &gt;"/>	<b>V</b>	<input type="text" value="&lt; select &gt;"/>
19	Tender Opening Date and Time	<input type="text" value="&lt; select &gt;"/>	<b>V</b>	<input type="text" value="&lt; select &gt;"/>
20	Name & Address of the office(s)	<b>Address</b>		
	- Selling Tender Document (Principal)	<input type="text" value="&lt; type in name &gt;"/>		
	- Selling Tender Document (Others)	<input type="text" value="&lt; type in name &gt;"/>		
<b>NO CONDITIONS APPLY FOR SALE , PURCHASE OR DISTRIBUTION OF TENDER DOCUMENTS</b>				
21	- Receiving Tender Document	<input type="text" value="&lt; type in name &gt;"/>		
	- Opening Tender Document	<input type="text" value="&lt; type in name &gt;"/>		
	Place / Date / Time of	<input type="text" value="&lt; type in name &gt;"/>		
	Pre-Tender Meeting (Optional)	<b>Date</b>	<b>Time</b>	
		<input type="text" value="&lt; select &gt;"/>	<b>V</b>	<input type="text" value="&lt; select &gt;"/>

INFORMATION FOR TENDERER					
22	Brief Eligibility and Qualification of Tenderer		< type in name >		
23	Brief Description of Goods		< type in name >		
24	Brief Description of Related Services		< type in name >		
25	Price of Tender Document (Tk)		< type in price >		
	<b>Lot No</b>	<b>Identification of Lot</b>	<b>Location</b>	<b>Tender Security Amount (Tk)</b>	<b>Completion Time in Weeks/Months</b>
26	1	< type in name >	< type in name >	<type in>	<type in>
27	2	< type in name >	< type in name >	<type in>	<type in>
28	3	< type in name >	< type in name >	<type in>	<type in>
29	4	< type in name >	< type in name >	<type in>	<type in>
30	Name of Official Inviting Tender		< type in name >		
31	Designation of Official Inviting Tender		< type in name >		
32	Address of Official Inviting Tender		< type in name >		
33	Contact details of Official Inviting Tender		< Tel. No. >	< Fax No. >	< e-mail >
34	The Procuring Entity reserves the right to reject all the Tenders or annul the Tender proceedings				

<select> : these fields are “pop-up” fields and the procuring entity will only have to select the correct name, address or date in order to complete the form.<type in name> : these fields are to be completed by typing in the relevant data.

Note: All italicized text (including footnotes) is for use in preparing this form and shall be deleted from the final product.

## Format: PG2-B: Reporting Contract Award

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH	
1	Ministry/Division
2	Agency
3	Procuring Entity Name
4	Procuring Entity Code

5	Procuring Entity District
6	Contract Award for
7	Invitation/Proposal Ref. No
<b>KEY INFORMATION</b>	
8	Procurement Method
<b>FUNDING INFORMATION</b>	
9	Budget and Source of Funds
10	Development Partners (if applicable)
<b>PARTICULAR INFORMATION</b>	
11	Project/Program Code (if applicable)
13	Project/Program Name (if applicable)
14	Tender/Proposal Package No.
15	Tender/Proposal Package Name
16	Date of Advertisement
17	No. of Tenders/Proposals Sold
18	No. of Tenders/Proposals Received
19	No. of Responsive Tenders/Proposals
20	Name of Responsive Tenderers
21	Date of Notification of Award
<b>INFORMATION ON AWARD</b>	
22	Accepted Tender/Proposal Price
23	Name of the Successful Tenderer
24	Tenderer ID of the Successful Tenderer (If any)
<b>PROCURING ENTITY DETAILS</b>	
25	Name of Authorized Officer
26	Designation of Authorized Officer

### Format: PG2-C: Public Reporting on Contract Signing

<b>GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH</b>	
1	Ministry/Division
2	Agency
3	Procuring Entity Name
4	Procuring Entity Code

Note: 1. For any contract above BDT 10.00 Lac, Information on Beneficial Ownership need to be provided.

5	Procuring Entity District
6	Contract Award for
7	Invitation/Proposal Ref. No
<b>KEY INFORMATION</b>	
8	Procurement Method (National/International)
<b>FUNDING INFORMATION</b>	
9	Budget and Source of Funds
10	Development Partners (if applicable)
<b>PARTICULAR INFORMATION</b>	
11	Project/Program Code (if applicable)
13	Project/Program Name (if applicable)
14	Tender/Proposal Package No.
15	Tender/Proposal Package Name
16	Date of Advertisement
17	Date of Notification of Award
18	Date of Contract Signing
19	Expected Date of Contract Completion
<b>INFORMATION ON CONTRACT AND BENEFICIAL OWNERSHIP</b>	
20	Contract Price
21	Name of the Economic Operator (Supplier/Supplier/Service Provider/ Consultant)
22	Tenderer ID of the Economic Operator (If any)
23	Name of the Owner/Partners/CEO or MD/ Directors/Shareholders of the Economic Operator (As per NID)
24	NID Number of the Owner/Partners/ CEO or MD/ Directors/Shareholders of the Economic Operator
25	Business Address of the Economic Operator
26	Location of Delivery/Goods/Service Delivery
<b>PROCURING ENTITY DETAILS</b>	
27	Name of Authorized Officer
28	Designation of Authorized Officer

2. For the purposes of this Form, a Beneficial Owner of a Tenderer or Consultant is any natural person who ultimately owns or controls the Tenderer or Consultant.

3. Directors means the members of the Board of Directors for any incorporated body.

4. Shareholders are those who have 10% of issued shares for any incorporated body.

5. State-Owned Enterprises (SOEs) will be excused from providing such information.

**Format: PG2-D: Acceptance Certificate**

**LOGO**

**[Insert Full Contact Details of Issuing Authority]**

**ACCEPTANCE CERTIFICATE**

Office Memo no: \_\_\_\_\_

Date: \_\_\_\_\_

01	Procuring Entity Details	
	(a) Division	:
	(b) Circle/Directorate	:
	(c) Zone/Region	:
	(d) Others ( <i>specify</i> )	:
02	Name of Goods	:
03	Contract No	:
04	Supplier's Legal Title	:
05	Supplier's Contact Details	:
06	Supplier's Trade License/Enlistment/Registration Details	:
07	Reference to NOA with Date	:
08	Original Contract Price as in NOA	:
09	Revised Contract Price	:
10	Final Contract Price as Executed	:
	Original Contract Period	
11	(a) Date of Commencement	:
	(b) Date of Completion	:
	Actual Delivery Period	
12	(a) Date of Actual Commencement	:
	(b) Date of Actual Completion	:
13	Days/Months Contract Period Extended	:
14	Amount of Bonus for Early Completion	:
15	Amount of LD for Delayed Completion	:
16	Physical Progress in Percent ( <i>in terms of value</i> )	:
17	Financial Progress in Amount	:

	<i>(in terms of payment)</i>		
18	Special Note <i>(if any)</i>	:	

Certified that the Goods under the Contract has been executed and completed in all respects in strict compliance with the provisions of the Contract including all plans, designs, drawings, specifications and all modifications thereof as per direction and satisfaction of the Project Manager/Engineer-in Charge/Other (*specify*). All defects in workmanship and materials reported during construction have been duly corrected.

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**Name and Signature of the Issuing Authority with Designation**

*please turn over*

**Details of Delivery Completed**

<b>Supplier: [insert legal title]</b>		
<b>No</b>	<b>Major Components of Goods</b>	<b>Total Value (in Contract Currency)</b>

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**Name and Signature of the Issuing Authority with Designation**